

# INSTALLATION INSTRUCTIONS

---

## ENERGY RECOVERY VENTILATOR WITH EXHAUST

**MODELS:  
WGERV-A5  
WGERV-C5**



**BARD MANUFACTURING COMPANY**  
Bryan, Ohio 43506

*Since 1914...Moving ahead, just as planned.*

Manual: 2100-364  
Supersedes:  
File: Volume III, Tab 19  
Date: 06-01-2000

# CONTENTS

---

Model Nomenclature Legend .....	1	Basic Installation (Factory Installed Versions).....	14
Electrical Specifications .....	1	Control Wiring .....	14
General Description .....	1	Control Requirements .....	14
General Information .....	1	Recommended Control Sequences .....	14
Unpacking .....	1	Ventilation Air Flow .....	15
Performance and Application Data .....	2	Maintenance Procedures .....	15
Basic Installation (Field Installation) .....	3	Wiring Diagrams .....	19 - 20

## Figures

Figure 1 Intake Hood Assembly .....	4
Figure 2 Remove Vent Option Door .....	5
Figure 3 Filter & Exhaust Plate Location .....	6
Figure 4 Installation of Exhaust Blower Assembly .....	7
Figure 5 Installation of WGERV .....	8
Figure 6 WGERV Assembly .....	9
Figure 7 Wiring - 230 Volt .....	10
Figure 8 Wiring - 460 Volt .....	11
Figure 9 Installation of Fresh Air Intake Hood Assembly .....	13
Figure 10 Operation of Unit with WGERV .....	14
Figure 11 .....	15
Figure 12 .....	17
Figure 13 Hub Assembly with Sleeve Bearing .....	18

## Tables

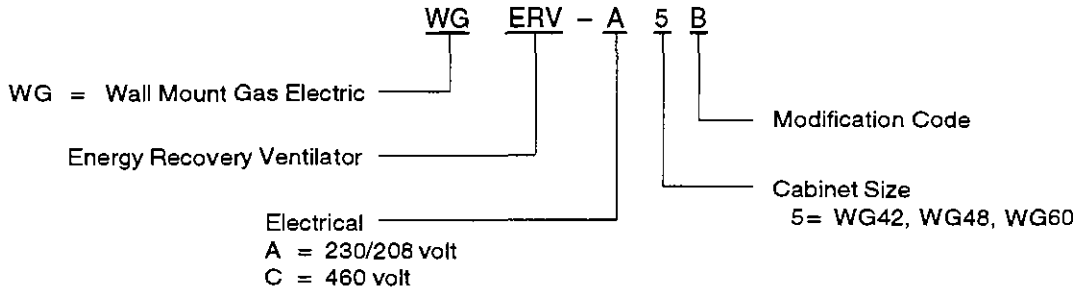
Table 1 Ventilation Air (CFM) .....	15
-------------------------------------	----

**COPYRIGHT JUNE 2000  
BARD MANUFACTURING COMPANY  
BRYAN, OHIO USA 43506**

---

Manufactured under the following U.S. patent numbers:  
5,485,878; 5,0023,116; 4,924,934; 4,875,520;  
4,825,936; 4,432,409

## MODEL NOMENCLATURE LEGEND



## ELECTRICAL SPECIFICATIONS

Model	Voltage	Amps	Control Voltage
WGERV-A5	230/208	2.1	24V
WGERV-C5	460	1.1	24V

*NOTE: During operation below 5 degrees F outdoor temperature, freezing of moisture in the heat transfer wheel can occur. Consult the factory if this possibility exists.*

## GENERAL DESCRIPTION

The Energy Recovery Ventilator was designed to provide energy efficient, cost effective ventilation to meet I.A.Q. (Indoor Air Quality) requirements while still maintaining good indoor comfort and humidity control for a variety of applications such as schools, classrooms, lounges, conference rooms, beauty salons and others. It provides a constant supply of fresh air for control of airborne pollutants including CO<sup>2</sup>, smoke, radon, formaldehyde, excess moisture, virus and bacteria.

The ventilator incorporates patented rotary heat exchanger technology to remove both heat and moisture.

It is designed as a single package which can be easily factory or field installed for new installations or retrofit to Bard WG wall mounted units. The package consists of a unique rotary Energy Recovery Cassette that can be easily removed for cleaning or maintenance. The cassette has a 21 inch diameter heat transfer wheel for efficient heat transfer. The heat transfer wheel uses a permanently bonded dry desiccant coating for total heat recovery.

Ventilation is accomplished with (2) blower/motor assemblies each consisting of a drive motor and dual blowers for maximum ventilation at low sound levels. Air is exhausted at the same rate that fresh air is brought into the structure thus not pressuring the building. The rotating energy wheel provides the heat transfer effectively during both summer and winter conditions. Provides required ventilation to meet the requirements of ASHRAE 62-1989 standard.

## GENERAL INFORMATION

The ventilator should only be installed by a trained heating and air conditioning technician. These instructions serve as a guide to the technician installing the ventilator package. They are not intended as a step by step procedure with which the mechanically inclined owner can install the package.

The ventilator housing is shipped in one carton which contains the following:

1. Energy Recovery Ventilator
2. Service Door
3. Rain Hood and Mist Eliminator
4. Installation Instructions

## UNPACKING

Upon receipt of the equipment, be sure to compare the model number found on the shipping label with the accessory identification information on the ordering and shipping document to verify that the correct accessory has been shipped.

Inspect the carton housing of each ventilator as it is received, and before signing the freight bill, verify that all items have been received and that there is no visible damage. Note any shortages or damage on all copies of the freight bill. The receiving party must contact the last carrier immediately, preferably in writing, requesting inspection by the carrier's agent. Concealed damage not discovered until after loading must be reported to the carrier within 15 days of its receipt.

**PERFORMANCE AND APPLICATION DATA - WGERV-\*5**

**Summer Cooling Performance  
(Indoor Design Conditions 75°DB/63°WB)**

Ambient O.D.	VENTILATION RATE 450 CFM 60% EFFICIENCY						VENTILATION RATE 370 CFM 62% EFFICIENCY						VENTILATION RATE 280 CFM 64% EFFICIENCY							
	DB/ WB	F	VLT	VLS	VLL	HRT	TRS	HRL	VLT	VLS	VLL	HRT	HRS	HRL	VLT	VLS	VLL	HRT	HRS	HRL
105	75		19100	14530	4570	11460	8720	2740	16290	12390	3900	10100	7680	2420	13000	9880	3120	8320	6320	2000
	70		14530	14530	0	8720	8720	0	12390	12390	0	7680	7680	0	9880	9880	0	6320	6320	0
	65		14530	14530	0	8720	8720	0	12390	12390	0	7680	7680	0	9880	9880	0	6320	6320	0
100	80		31300	12270	19030	18780	7360	11420	26700	10470	16230	16550	6490	10060	21280	8340	12940	13620	5340	8280
	75		19100	12270	6830	11460	7360	4100	16290	10470	5820	10100	6490	3610	13000	8340	4660	8320	5340	2980
	70		12270	12270	0	7360	7360	0	10470	10470	0	6490	6490	0	8340	8340	0	5340	5340	0
	65		12270	12270	0	7360	7360	0	10470	10470	0	6490	6490	0	8340	8340	0	5340	5340	0
	60		12270	12270	0	7360	7360	0	10470	10470	0	6490	6490	0	8340	8340	0	5340	5340	0
95	80		31300	10000	21300	18780	6000	12780	26700	8600	18100	16550	5330	11220	21280	6800	14480	13620	4350	9270
	75		19100	10000	9100	11460	6000	5460	16290	8600	7690	10100	5330	4770	13000	6800	6200	8320	4350	3970
	70		10500	10000	500	6300	6000	300	9000	8600	400	5580	5330	250	7140	6800	340	4570	4350	220
	65		10000	10000	0	6000	6000	0	8600	8600	0	5330	5330	0	6800	6800	0	4350	4350	0
	60		10000	10000	0	6000	6000	0	8600	8600	0	5330	5330	0	6800	6800	0	4350	4350	0
90	80		31300	7730	23570	18780	4640	14140	26700	6590	20110	16550	4085	12465	21280	5250	16030	13620	3360	10260
	75		19100	7730	11370	11460	4640	6820	16290	6590	9700	10100	4085	6015	13000	5250	7750	8320	3360	4960
	70		10500	7730	2770	6300	4640	1660	9000	6590	2410	5580	4085	1490	7140	5250	1890	4570	3360	1210
	65		7730	7730	0	4640	4640	0	6590	6590	0	4085	4085	0	5250	5250	0	3360	3360	0
	60		7730	7730	0	4640	4640	0	6590	6590	0	4085	4085	0	5250	5250	0	3360	3360	0
85	80		31300	5470	25830	18780	3280	15500	26700	4670	22030	16550	2890	13660	21280	3720	17560	13620	2380	11240
	75		19100	5470	13630	11460	3280	8180	16290	4670	11620	10100	2890	7210	13000	3720	9280	8320	2380	5940
	70		10500	5470	5030	6300	3280	3020	9000	4670	4330	5580	2890	2690	7140	3720	3420	4570	2380	2190
	65		5470	5470	0	3280	3280	0	4670	4670	0	2890	2890	0	3720	3720	0	2380	2380	0
	60		5470	5470	0	3280	3280	0	4670	4670	0	2890	2890	0	3720	3720	0	2380	2380	0
80	75		19100	3200	15900	11460	1920	9540	16290	2730	13560	10100	1690	8410	13000	2200	10800	8320	1400	6920
	70		10500	3200	7300	6300	1920	4380	9000	2730	6270	5580	1690	3890	7140	2200	4940	4570	1400	3170
	65		5400	3200	2200	3240	1920	1320	4600	2730	1870	2850	1690	1160	3670	2200	1470	2350	1400	950
	60		3200	3200	0	1920	1920	0	2730	2730	0	1690	1690	0	2200	2200	0	1400	1400	0
75	70		10500	900	9600	6300	0	6300	9000	700	8300	5580	400	5180	7140	600	6540	4570	380	4190
	65		5400	900	4500	3240	0	3240	4600	700	3900	2850	400	2450	3670	600	3070	2350	380	1970
	60		900	900	0	0	0	0	700	700	0	400	400	0	600	600	0	380	380	0

**Winter Heating Performance  
(Indoor Design Conditions 70° F DB)**

Ambient O.D.	VENTILATION RATE						
	450 CFM 77% EFF.		370 CFM 78% EFF.		280 CFM 79% EFF.		
	DB F	WVL	WHR	WVL	WHR	WVL	WHR
65		3700	2850	3050	2380	2400	1900
60		6170	4750	5090	3970	4000	3160
55		8600	6620	7090	5530	5580	4400
50		11000	8470	9070	7070	7140	5640
45		13460	10360	11100	8660	8730	6900
40		15890	12230	13100	10220	10300	8140
35		18320	14100	15100	11780	11900	9400
30		20750	15970	17100	13340	13460	10600
25		23180	17850	19100	14900	15040	11880
20		25610	19720	21100	16460	16620	13130
15		28000	21560	23080	18000	18170	14350


**LEGEND:**

- VLT = Ventilation Load-Total
- VLS = Ventilation Load-Sensible
- VLL = Ventilation Load-Latent
- HRT = Heat Recover-Total
- HRS = Heat Recover-Sensible
- HRL = Heat Recover-Latent
- WVL = Winter Ventilation Load
- WHR = Winter Heat Recovery


**NOTE: Sensible performance only is shown for winter application**

## BASIC INSTALLATION (Field Installation)

1. Unpack the ventilator assembly which includes the integral ventilator with attached electrical harness and miscellaneous hardware.

 <h1 style="margin: 0;">WARNING</h1>
<p>Open and lock unit disconnect switch before installing this accessory to prevent injury or death due to electrical shock or contact with moving parts. Turn thermostat to OFF.</p>

Model	For Use With Following Units	Electrical
WGERV-A5	WG421-A, -B WG481-A, -B WG601-A, -B	230/208-1 or 3 phase
WGERV-C5	WG421-C WG481-C WG601-C	460-3 phase

 <h1 style="margin: 0;">CAUTION</h1>
<p>Be sure the correct model and voltage Energy Recovery Ventilator is used with the correct air conditioner or heat pump to insure correct voltage compatibility.</p>

2. Remove intake hood assembly from back of ventilator. (See Figure 1.)
3. Remove the existing exterior vent option door on the unit. (See Figure 2.)
4. Remove and save existing unit air filter. Remove and discard the rear exhaust cover plate and remove center screw from condenser grille. (See Figure 3.)
5. Install exhaust blower assembly in rear exhaust opening and secure with four (4) screws. Position 4 pin connector so it is accessible. (See Figure 4.)
6. Install ventilator into the unit. (See Figure 5.)

**IMPORTANT NOTE:** Position front lip of ventilator over front grille and on top of

condenser partition. (See Figure 5.) This is important to ensure proper drainage of any water entering damper assembly.

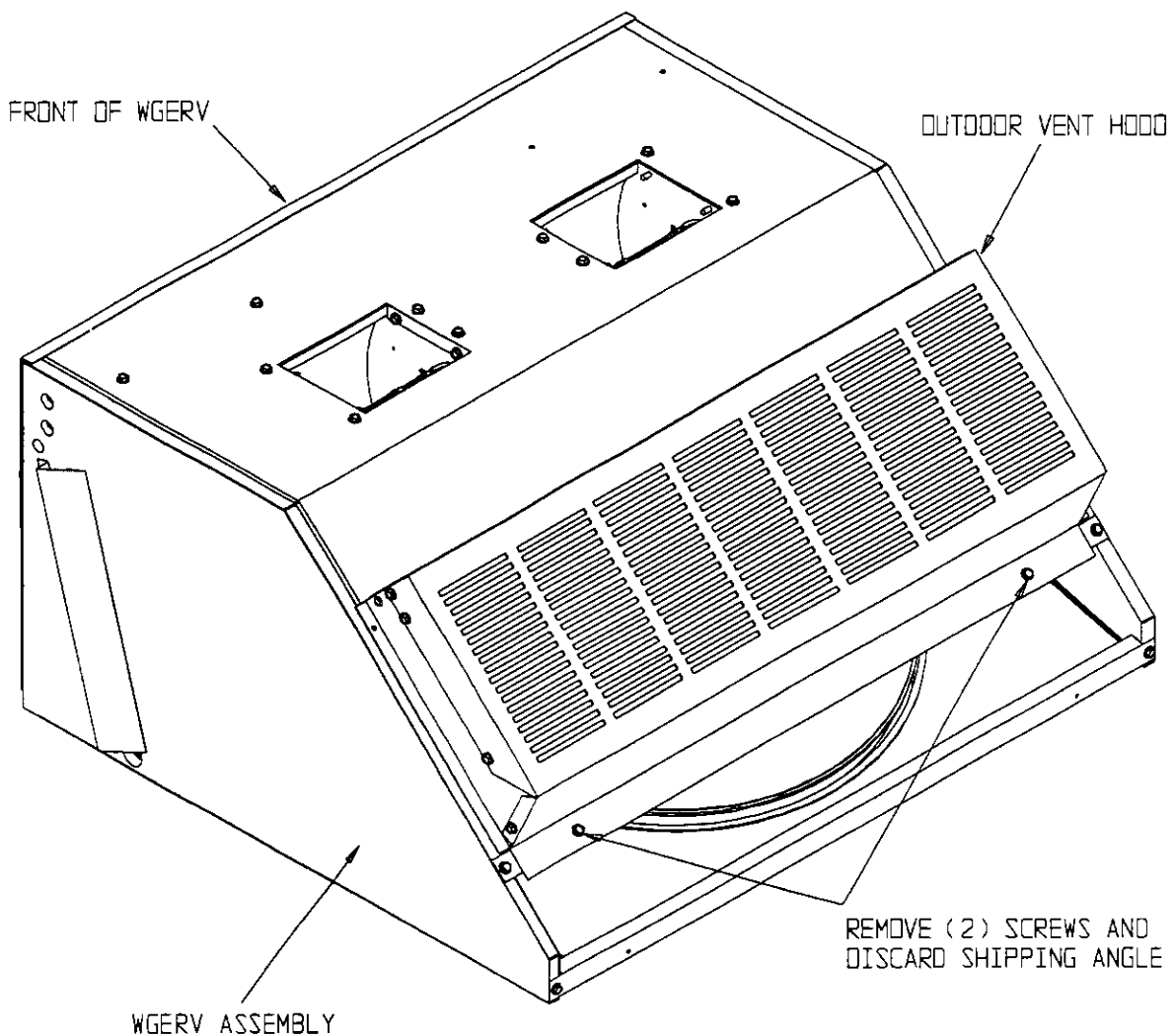
7. Remove cassette and plug in exhaust blower. Replace cassette. (See Figure 6.)
8. Open control panel to gain access to unit low voltage terminal block. (Insure all power is OFF prior to opening the control panel.)
9. Remove female plug of low voltage wiring harness from the heat recovery assembly and snap into filter rack. Route electrical harness leads through the 7/8" bushing into the low voltage box. (See Figure 5.)
10. Temporarily connect leads C (black), W1 (blue), and G (orange) with fork terminal to corresponding points on terminal strip. (See Figures 7 for 230V units and 8 for 460V units and wiring diagram.)

**NOTE:** These 24 volt control wires control the starting and stopping of the Energy Recovery Ventilator and can be independently controlled by an energy management control or timer. See separate section on Control Wiring for suggested control schemes..

11. Remove female plug of high voltage wiring harness from the heat recover assembly and snap into filter rack. Wire to terminal block. (See Figures 7 for 230V units and 8 for 460V units and wiring diagram.)
12. Plug male plug from female at filter rack. (See Figures 5.)
13. Close control panel cover.
14. Replace filter and one (1) screw in condenser grille. (See Figure 3)
15. Ventilator checkout
  - A. Resupply power to unit.
  - B. Energize the evaporator blower by switching thermostat to the manual fan position with Heat/Cool in OFF position.
  - C. Ventilator heat transfer wheels should rotate slowly (49 RPM). Intake and exhaust blowers should run. (See Figure 9.)
  - D. De-energize the evaporator blower. Energy Recovery wheels, and fresh air and exhaust air blowers should stop.
  - E. This completes ventilator checkout.

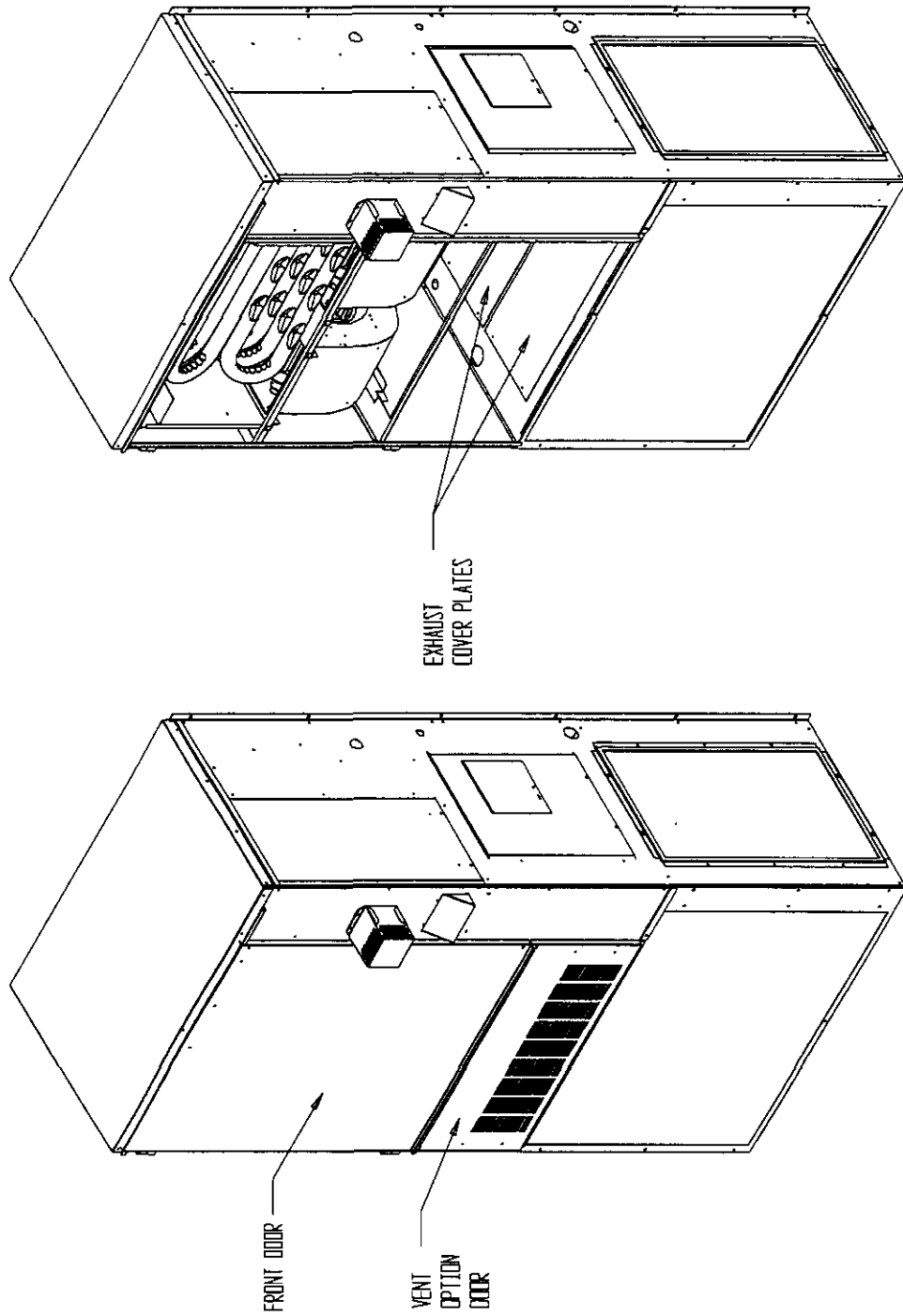
16. Disconnect the wires temporarily connected in Step 10 if other control options are to be used.
17. Replace the lower service access panel with the new panel provided. Attach air intake hood with screws provided. (See Figure 9.) Be sure to insert the top flange of the air intake hood into and through the slot in the service door and between the door and insulation to prevent bowing of the door.
18. Close front door.
19. Ventilator is now ready for operation.

**FIGURE 1  
INTAKE HOOD ASSEMBLY**

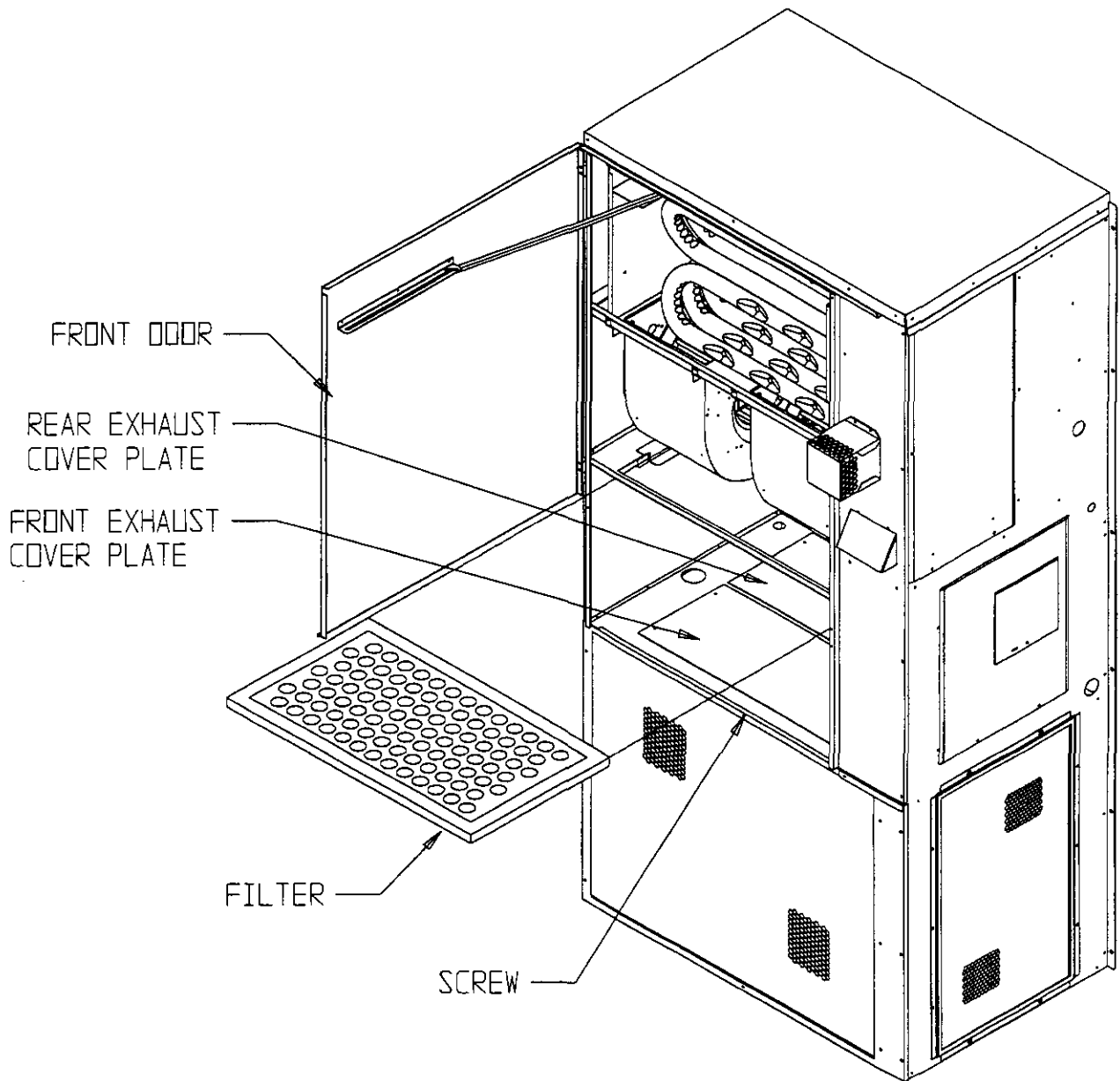


MIS-1504

**FIGURE 2**  
**REMOVE VENT OPTION DOOR**



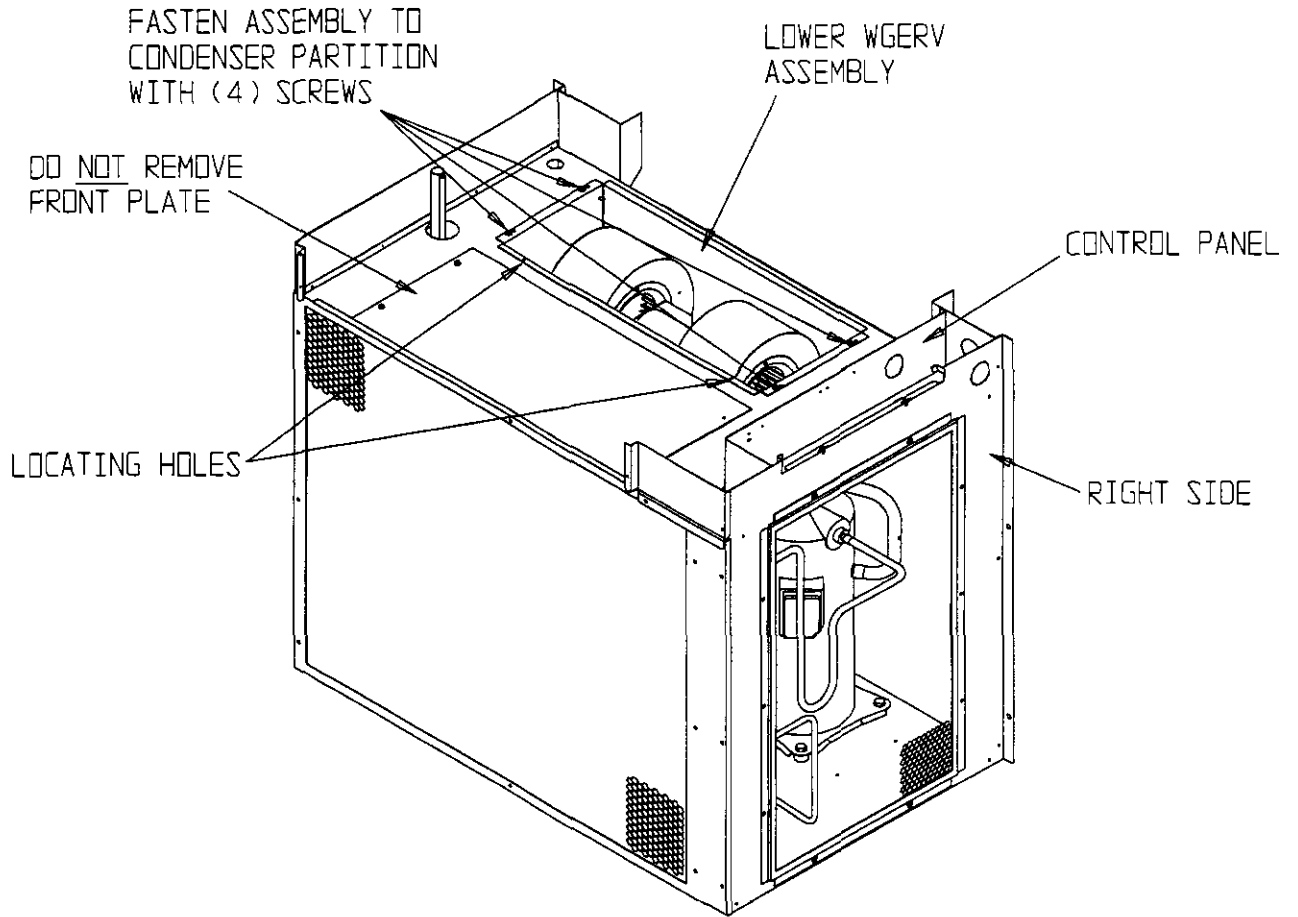
**FIGURE 3**  
**FILTER AND EXHAUST PLATE LOCATION**



MIS-1449

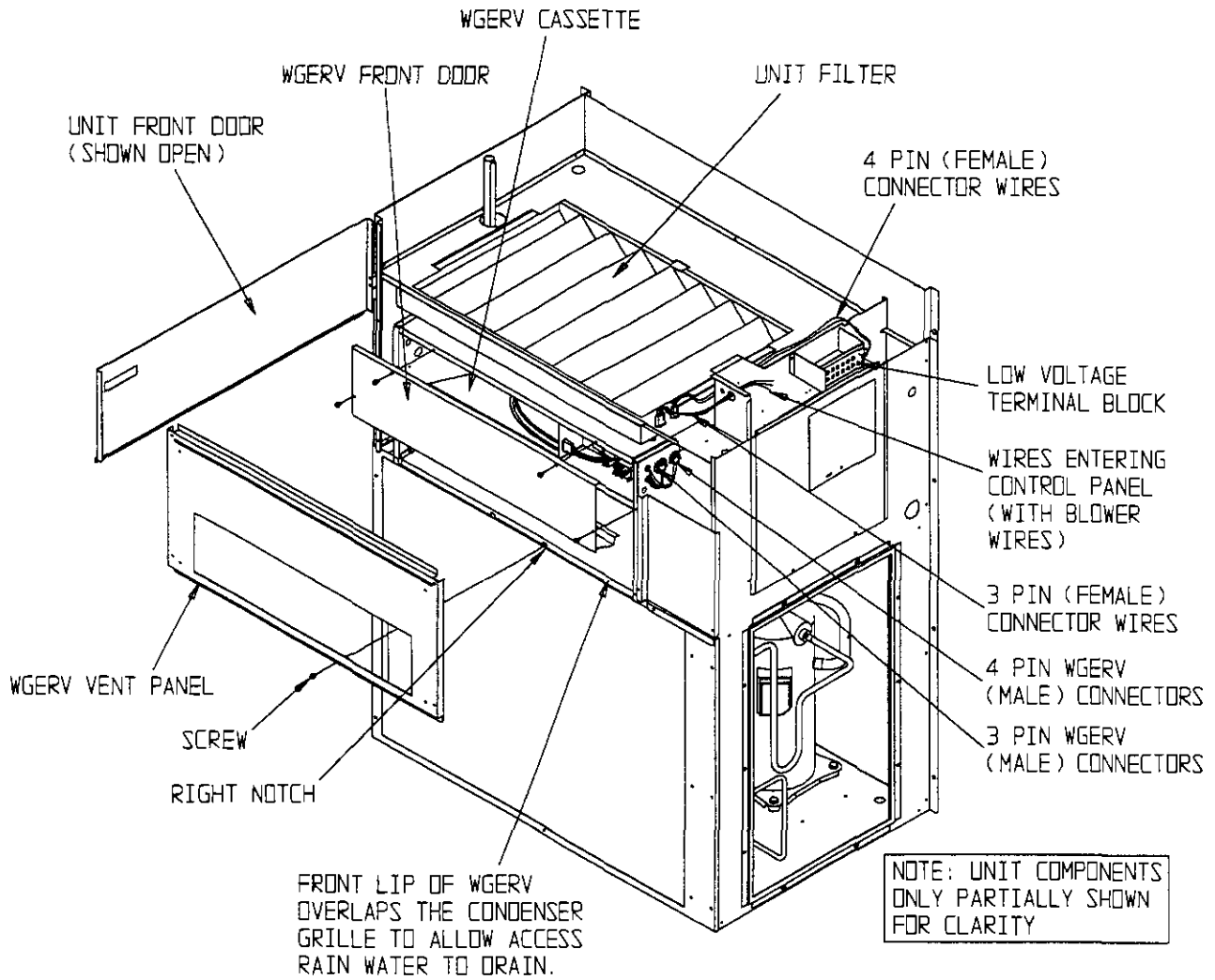


**FIGURE 4**  
**INSTALLATION OF EXHAUST BLOWER ASSEMBLY**



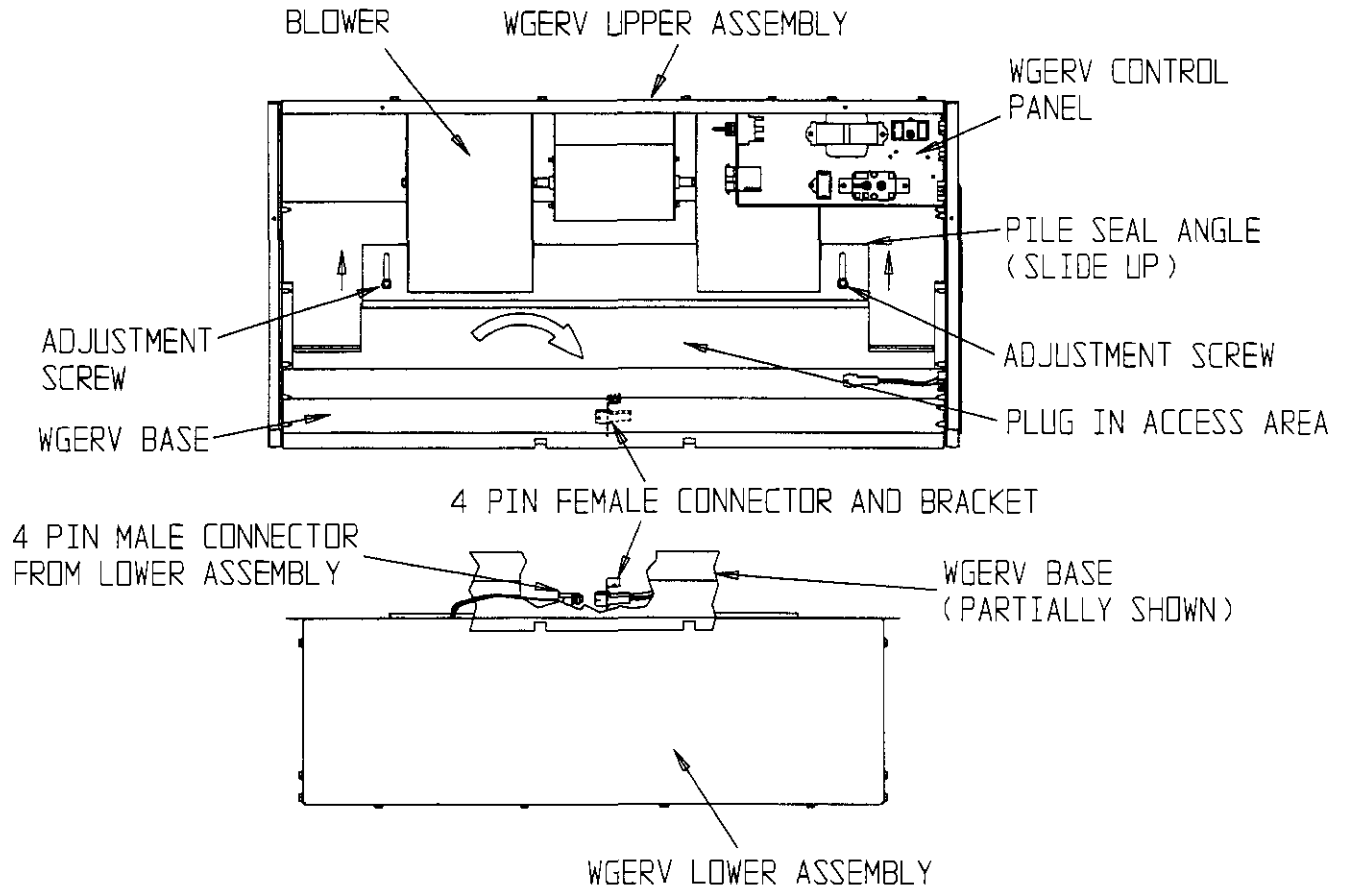
MIS-1500

**FIGURE 5  
INSTALLATION OF WGERV**



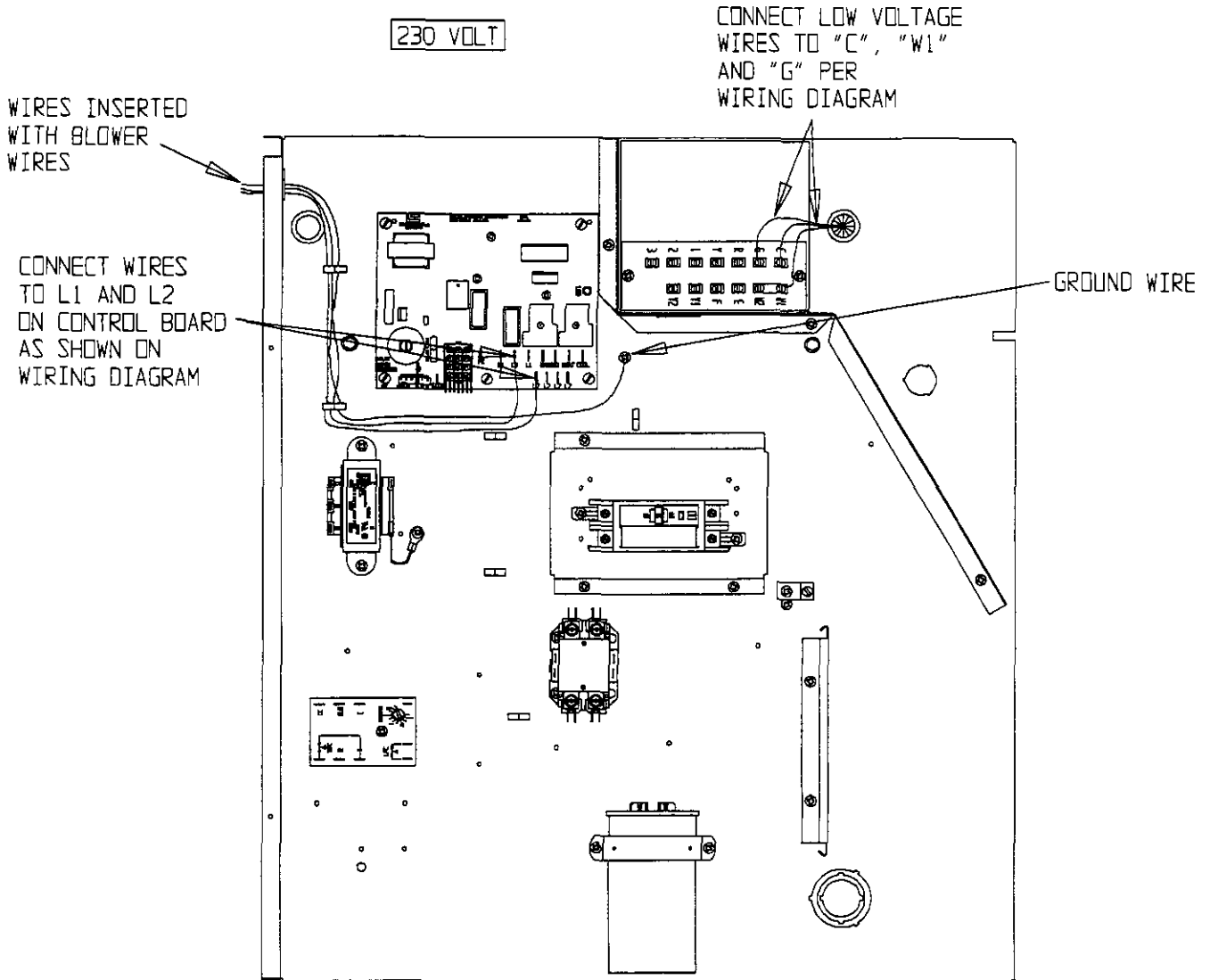
MIS-1501

**FIGURE 6**  
**WGERV ASSEMBLY**



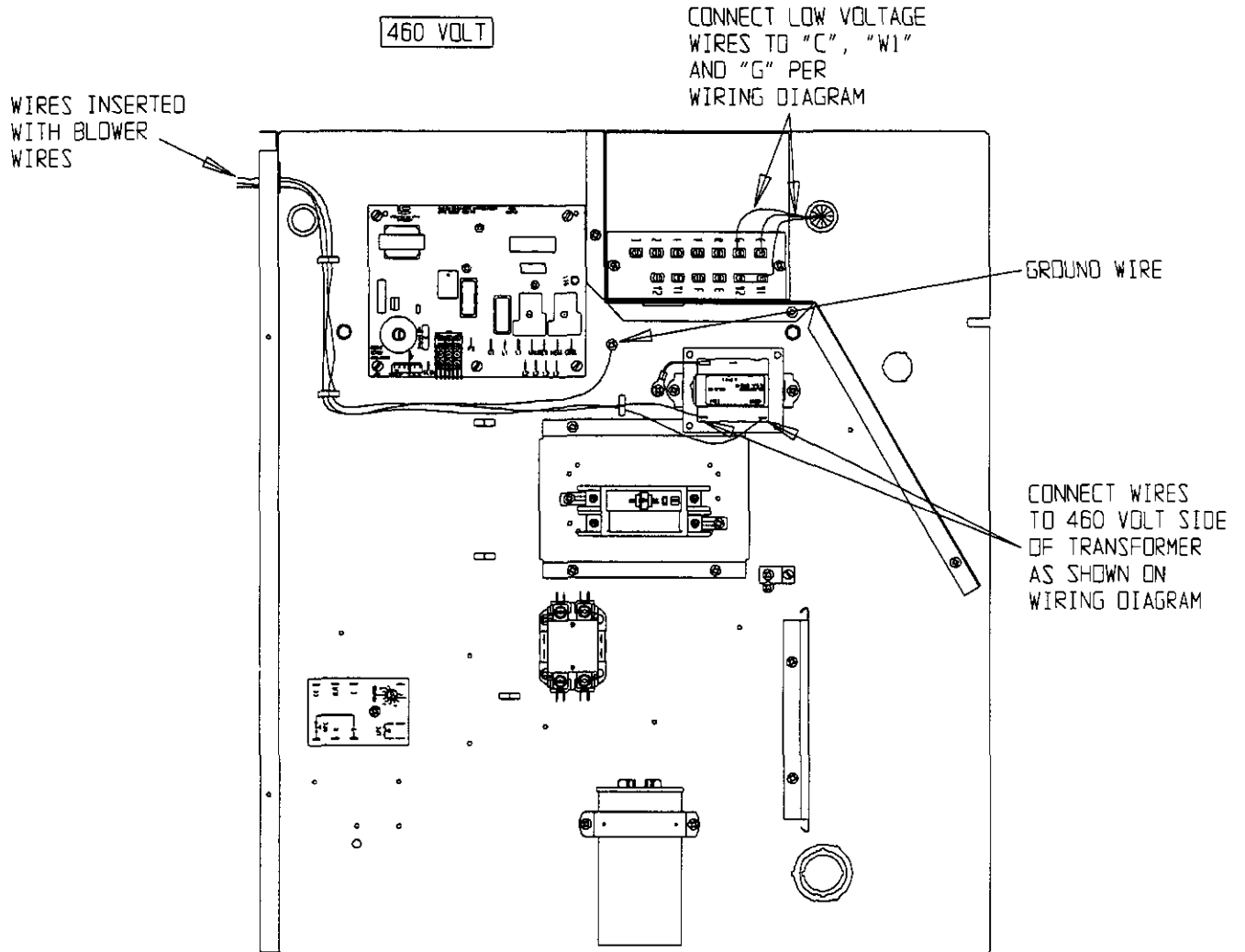
MIS-1502

FIGURE 7  
WIRING - 230 VOLT



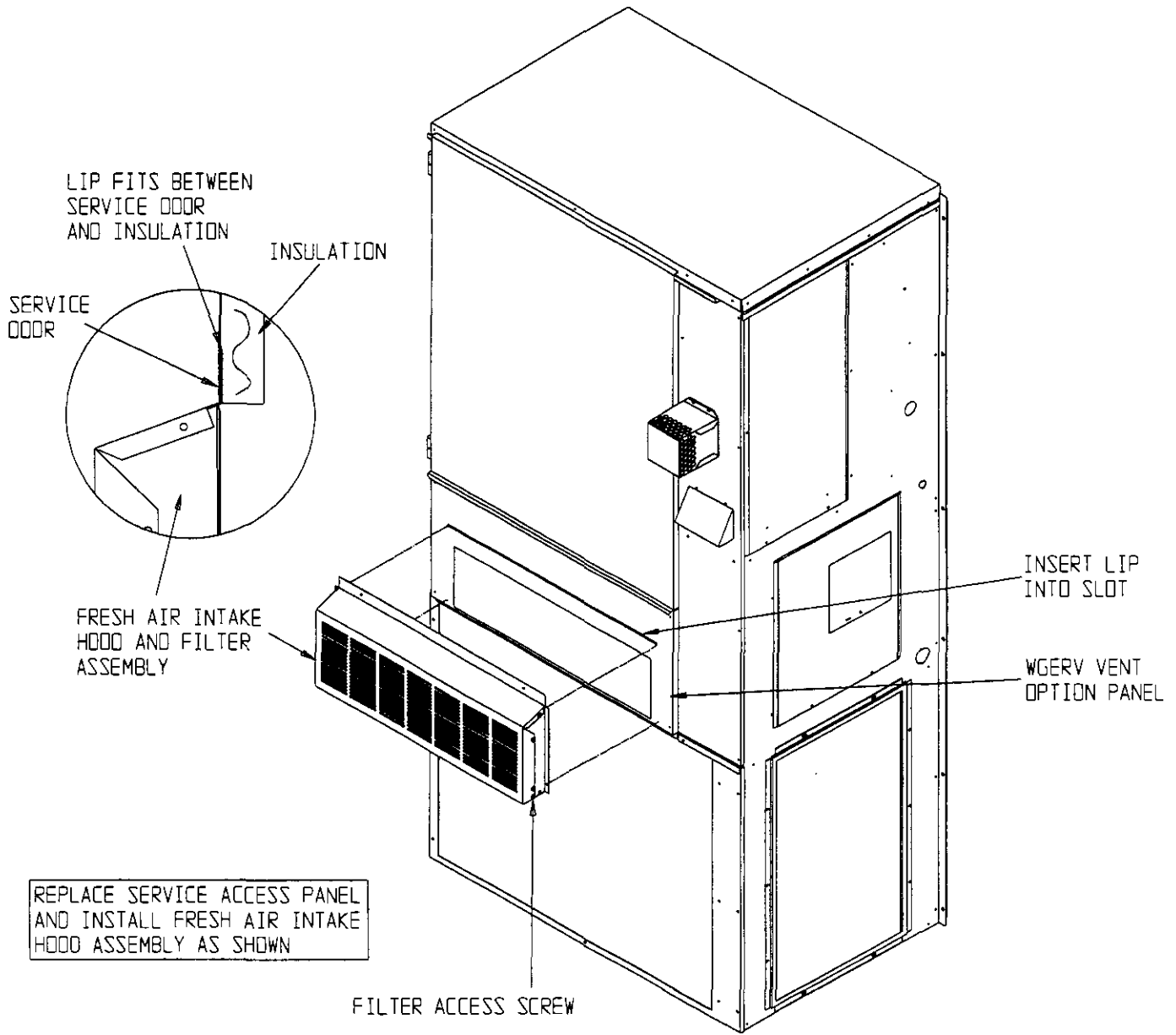
MIS-1511

**FIGURE 8**  
**WIRING - 460 VOLT**



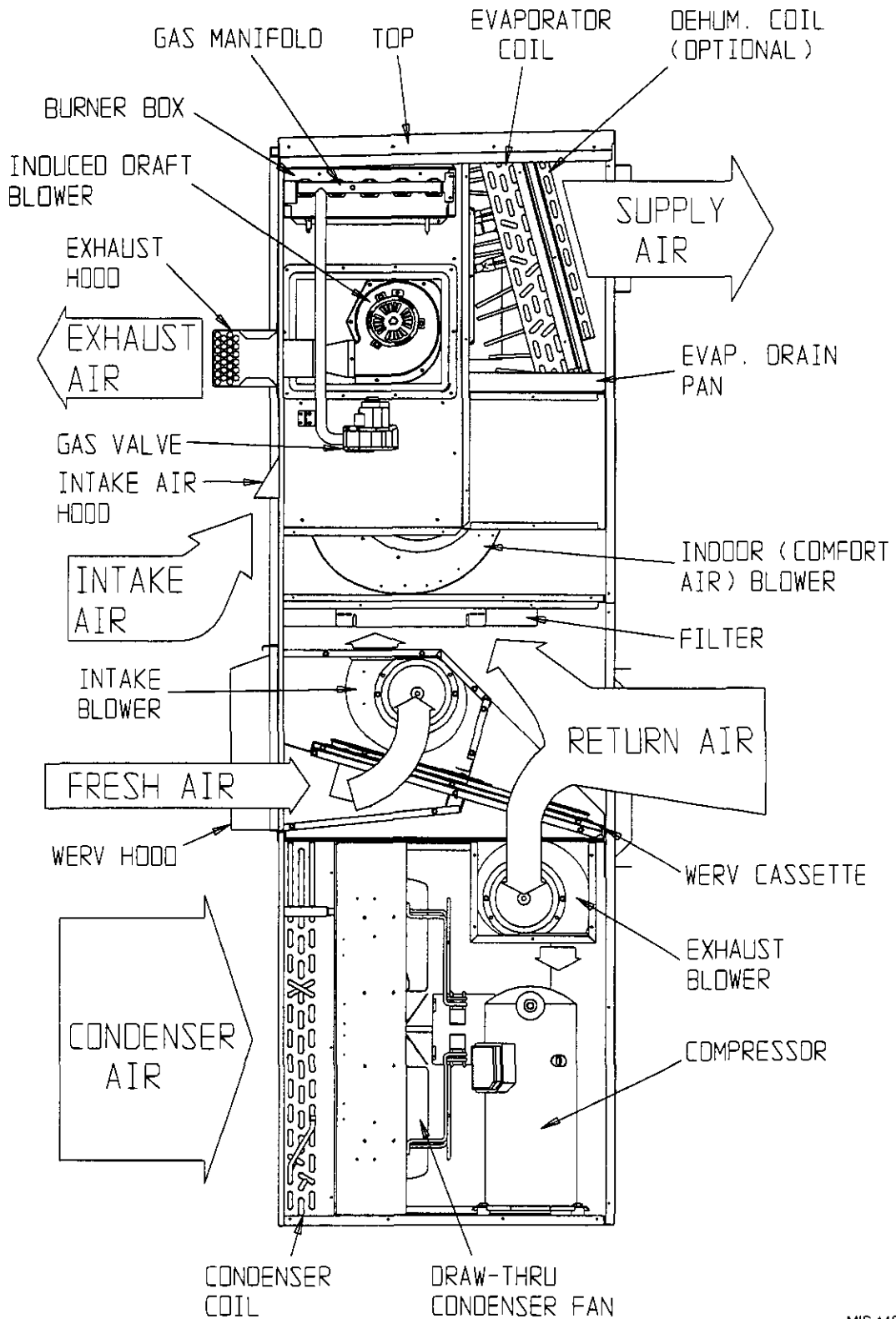
MIS-1506

**FIGURE 9**  
**INSTALLATION OF FRESH AIR INTAKE HOOD ASSEMBLY**



MIS-1503

**FIGURE 10**  
**OPERATION OF UNIT WITH WGERV INSTALLED**



MIS-1455

## BASIC INSTALLATION (FACTORY INSTALLED VERSIONS)

1. Remove air intake hood from return air area of unit. (See Figure 1.)
2. Install air intake hood. Refer to Item 17 of Basic Installation (Field Installation).
3. Refer to Control Wiring section for suggested control schemes for the WGERV.
4. After wiring, replace all panels.

## CONTROL WIRING

The WGERV comes from the factory with the low voltage control wires wired into the wall mount low voltage terminal strip (see wiring diagrams). Care must be taken when deciding how to control the operation of the ventilator. When designing the control circuit for the ventilator the following requirements must be met.

## CONTROL REQUIREMENTS

1. Indoor blower motor must be run whenever the WGERV is run.
2. Select the correct motor speed tap in the WGERV. Using Table 1 of the WGERV Installation Instructions determine the motor speed needed to get the desired amount of ventilation air needed. For instance, do not use the high speed tap on a WGERV if only 200 CFM of ventilation air is needed. Use the low speed tap. Using the high speed tap would serve no useful purpose and significantly effect the overall efficiency of the air conditioning system. System operating cost would also increase.
3. Run the WGERV only during periods when the conditioned space is occupied. Running the WGERV during unoccupied periods wastes energy, decreases the expected life of the WGERV, and can result in a large moisture buildup in the structure. The WGERV removes 60 to 70% of the moisture in the incoming air, not 100% of it. Running the WGERV when the structure is unoccupied allows moisture to build up in the structure because there is little or no cooling load. Thus, the air conditioner is not running enough to remove the excess moisture being brought in. Use a control system that in some way can control the system based on occupancy.

## \* \* IMPORTANT \* \*

Operating the WGERV during unoccupied periods can result in a build up of moisture in the structure.

## RECOMMENDED CONTROL SEQUENCES

Several possible control scenarios are listed below:

1. Use a programmable electronic thermostat with auxiliary terminal to control the WGERV based on daily programmed occupancy periods. Bard markets and recommends the White-Rodgers 1F95-80 (Bard Part No. 8403-034) programmable electronic thermostat for air conditioner applications. (See Figure 11.)
2. Use a motion sensor in conjunction with a mechanical thermostat to determine occupancy in the structure. Bard markets the CS2000 for this use. (See Figure 12.)
3. Use a DDC control system to control the WGERV based on a room occupancy schedule to control the WGERV.
4. Tie the operation of the WGERV into the light switch. The lights in a room are usually on only when occupied.
5. Use a manual timer that the occupants turn to energize the WGERV for a specific number of hours.
6. Use a programmable mechanical timer to energize the WGERV and indoor blower during occupied periods of the day.




## VENTILATION AIR FLOW

The WGERV-A5 is equipped with a 3 speed motor to provide the capability of adjusting the ventilation rates to the requirements of the specific application by simply changing motor speeds. The WGERV-C5 is equipped with a 2 speed motor.

TABLE 1

VENTILATION AIR (CFM)			
Model	High Speed (Black)	Med. Speed (Blue)	Low Speed (Red)
WGERV-A5	450	370	280
WGERV-C5	450	N/A	370

The units are wired from the factory on High speed. The speed can be changed by rotating the speed switch on the side of the WGERV to the desired speed on the 240 volt models. The speed can be changed by disconnecting the red wire and reconnecting the black wire on the intake or exhaust blower motor on the 460 volt models. If desired, the fresh air motor can be wired on one speed and the exhaust motor on another if needed for a specific requirement.

 <b>WARNING</b>
Open disconnect to shut all power OFF before doing this. Failure to do so could result in injury or death due to electrical shock.

## MAINTENANCE PROCEDURES

### MONTHLY

1. Inspect mist eliminator/prefilter and clean if necessary. This filter is located in the fresh air intake hood on the front of the unit. This is an aluminum mesh filter and can be cleaned with water and any detergent not harmful to aluminum.
2. Inspect wall mount unit filter and clean or replace as necessary. This filter is located either in the unit or in a return air filter grille assembly. If in the unit it can be accessed by removing the lower service door on the front of the unit. If in a return air filter grille, by hinging the grill open to gain access.

3. Inspect energy recovery ventilator for proper wheel rotation and dirt buildup. This can be done in conjunction with Item 2 above. Energize the energy recovery ventilator after inspecting the filter and observe for proper rotation and/or dirt buildup.

Clean as necessary. Clean as follows: Disconnect all power to unit. Remove the lower service door of the wall mount unit to gain access to the energy recovery ventilator. Remove the front access panel on the ventilator. Unplug Amp connectors to cassette motors. Slide energy recovery cassette out of ventilator. Use a shop vacuum with brush attachment to clean both sides of the energy recover wheels.

*NOTE: Discoloration and staining of the wheel does not affect its performance. Only excessive build up of foreign material needs to be removed.*

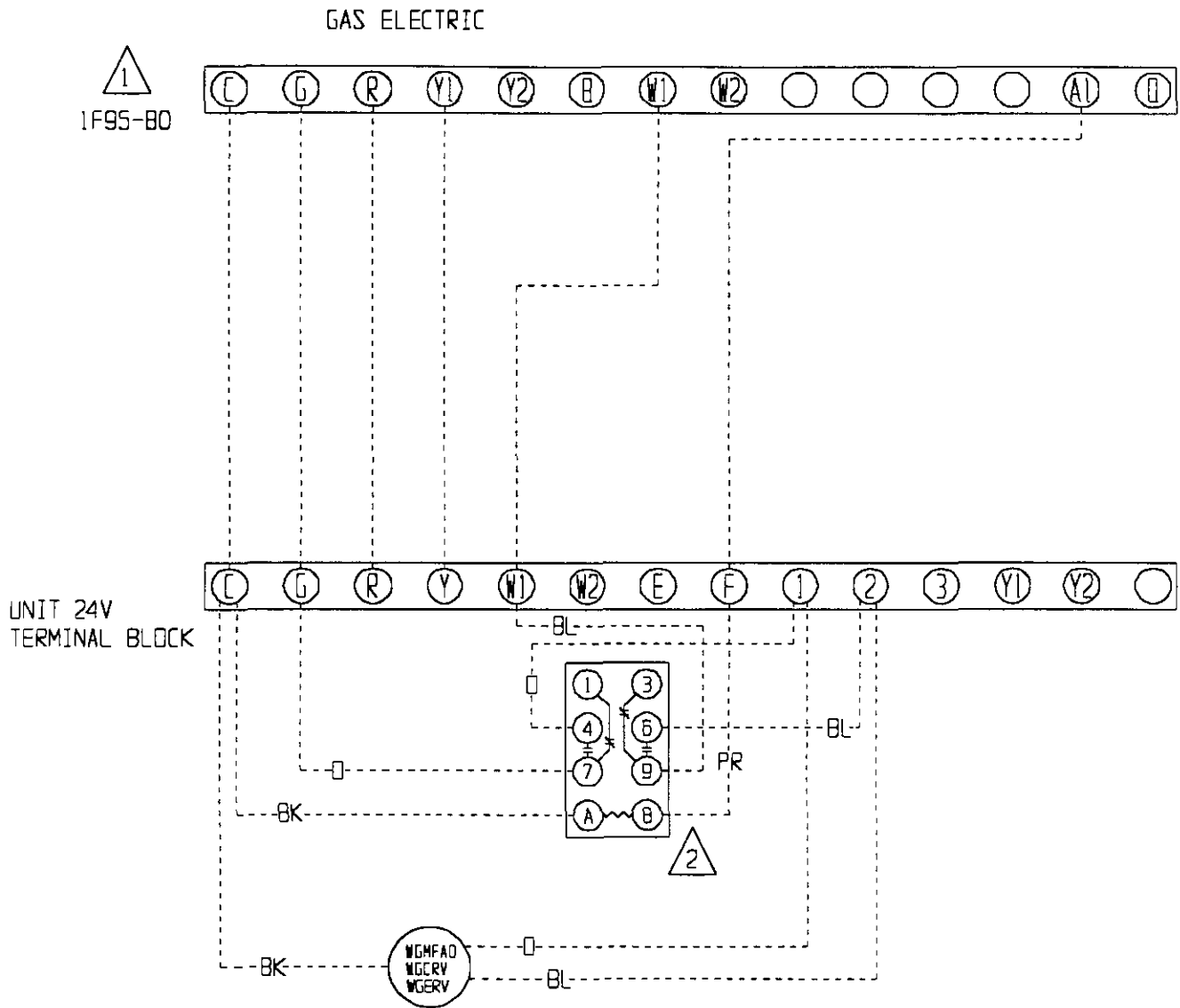
### SEMIANNUALLY

1. Inspect condenser coil for dirt and clean if necessary. Clean all loose dirt, plant matter, cobwebs and/or insects from both sides of the coil with a shop vacuum. Take care not to damage or bend coil fins. For grease or tough dirt a commercial foaming coil cleaner suitable for use on aluminum fins should be used. Follow instructions on the coil cleaner. *Do not* use a high pressure hose or power cleaner.

2. Inspect and re-oil center wheel bearing of energy recovery ventilator wheels (sleeve bearing models only).

Inspect as follows: Disconnect all power to unit. Remove the lower service door of the unit to gain access to the energy recovery ventilator. Remove the front access panel on the ventilator. Unplug Amp connectors to cassette motors. Slide energy recovery cassette out of ventilator. Remove center shaft screw from top of cassette wheel. Remove wheel retaining washer. Push from underneath to slide wheel off shaft. Check for tar-like deposits. If present clean shaft and bearing with rag soaked with 20 weight oil. Lightly oil shaft and bearing and reassemble. Add oil to re-soak felt washer. Use non-detergent 20 weight oil. Reassemble. (See Figure 13.)

FIGURE 11



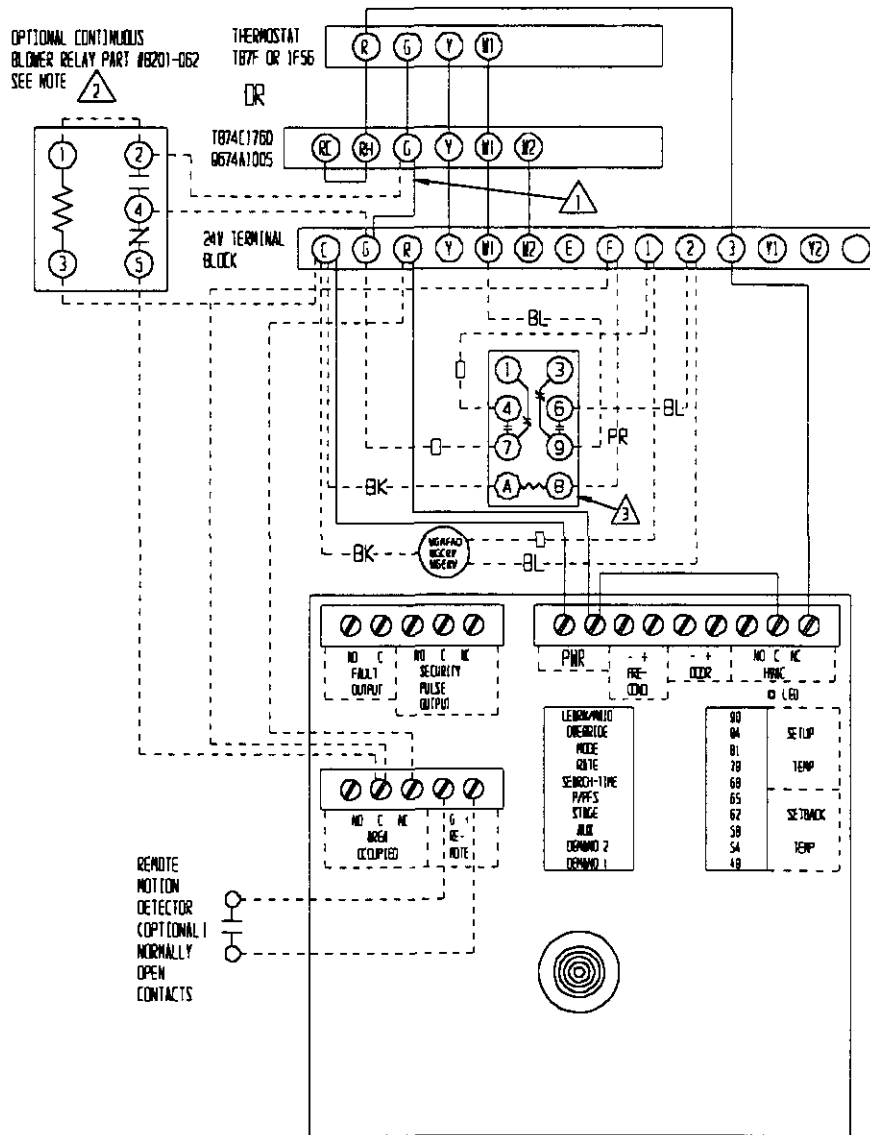
△ 1 PROGRAM T-STAT FOR CONTINUOUS BLOWER DURING OCCUPIED PERIODS

△ 2 FIELD INSTALLED OPTIONAL OCCUPANCY CONTROL RELAY PART #8201-048

MIS-1535

**FIGURE 12**

**GAS ELECTRIC CONNECTION DIAGRAM**



- 1 REMOVE THIS WIRE WHEN EMPLOYING OPTIONAL CONTINUOUS BLOWER RELAY.
- 2 THIS RELAY ENERGIZES THE (INDOOR BLOWER RELAY WHEN THE ROOM IS OCCUPIED) TO PROVIDE CONTINUOUS FRESH AIR THROUGH THE BARD VENTILATION PACKAGE.
- 3 FIELD INSTALLED OPTIONAL OCCUPANCY CONTROL RELAY PART #B201-048

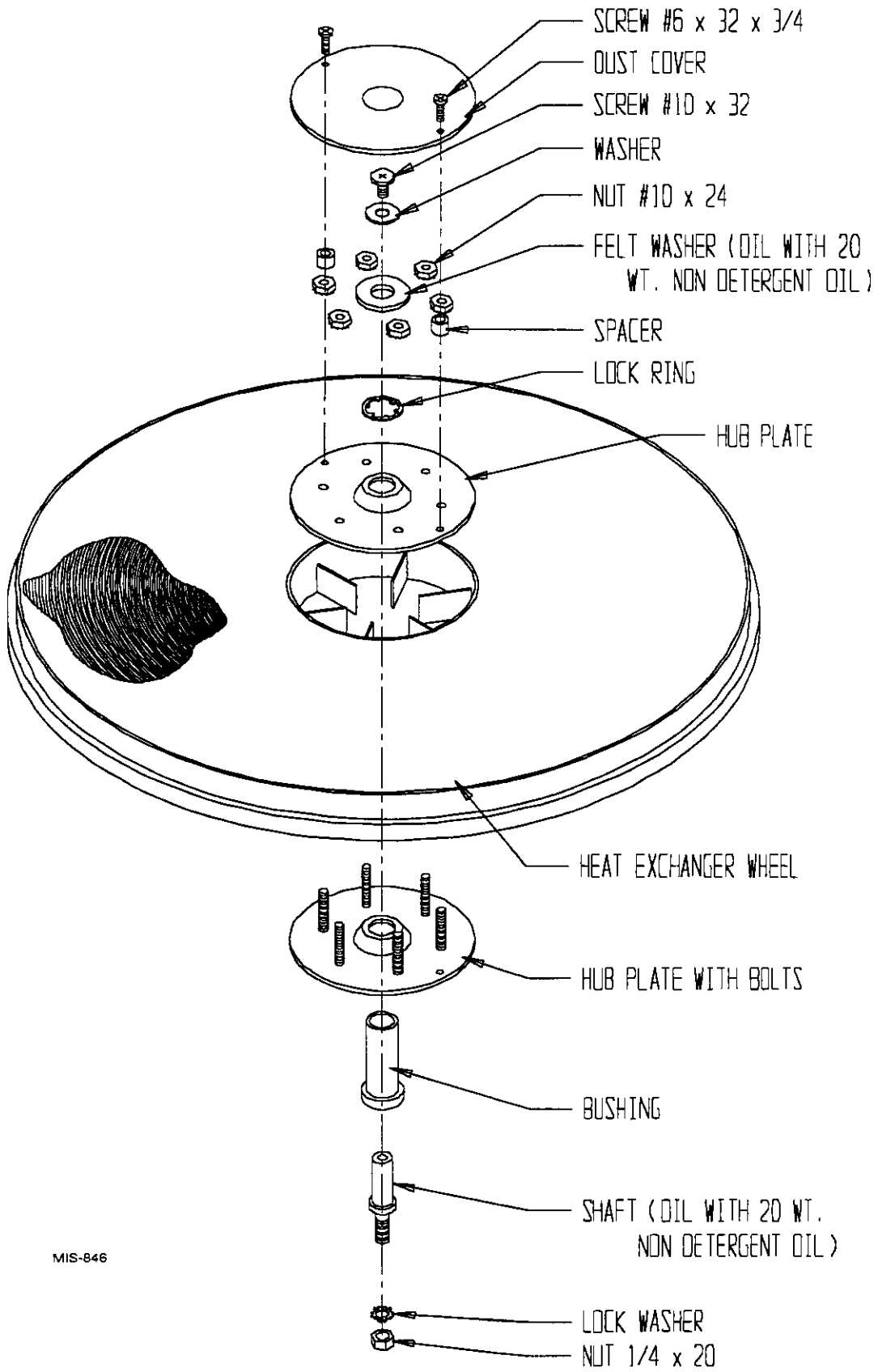
**RECOMMENDED SWITCH SETTINGS SHOWN BELOW**

THIS SYSTEM MAY BE CUSTOMIZED TO INDIVIDUAL INSTALLATIONS. REFER TO CS2000 TECHNICAL REFERENCE MANUAL FOR CUSTOMIZATION OPTIONS.

FUNCTION SWITCHES		TEMPERATURE SWITCHES	
LEARN/MODE	<input checked="" type="checkbox"/>	80	<input checked="" type="checkbox"/>
OVERRIDE	<input checked="" type="checkbox"/>	84	<input checked="" type="checkbox"/>
MODE	<input checked="" type="checkbox"/>	81	<input checked="" type="checkbox"/>
RATE	<input checked="" type="checkbox"/>	78	<input checked="" type="checkbox"/>
SEARCH-TIME	<input checked="" type="checkbox"/>	68	<input checked="" type="checkbox"/>
P/P/S	<input checked="" type="checkbox"/>	65	<input checked="" type="checkbox"/>
STAGE	<input checked="" type="checkbox"/>	62	<input checked="" type="checkbox"/>
AUX	<input checked="" type="checkbox"/>	58	<input checked="" type="checkbox"/>
DEMAND 2	<input checked="" type="checkbox"/>	54	<input checked="" type="checkbox"/>
DEMAND 1	<input checked="" type="checkbox"/>	48	<input checked="" type="checkbox"/>

MIS-1536

**FIGURE 13**  
**HUB ASSEMBLY WITH SLEEVE BEARING**



MIS-846

