INSTALLATION INSTRUCTIONS

WALL MOUNTED
PACKAGE HEAT PUMPS

Model
SH612D

Bard Manufacturing Company, Inc.
Bryan, Ohio 43506

Since 1914...Moving ahead just as planned.

Manual :	2100-482
Supersedes:	*NEW*
File:	Volume III Tab 17
Date:	12-19-07

CONTENTS

Getting Other Information and Publications

These publications can help you install the air conditioner or heat pump. You can usually find these at your local library or purchase them directly from the publisher. Be sure to consult current edition of each standard.

National Electrical Code ..... ANSI/NFPA 70

Standard for the Installation ..... ANSI/NFPA 90A of Air Conditioning and Ventilating Systems

Standard for Warm Air ..... ANSI/NFPA 90B Heating and Air Conditioning Systems

Load Calculation for ..... ACCA Manual J Residential Winter and Summer Air Conditioning

Duct Design for Residential ..... ACCA Manual D Winter and Summer Air Conditioning and Equipment Selection

FOR MORE INFORMATION, CONTACT THESE PUBLISHERS:

ACCA **Air Conditioning Contractors of America**
1712 New Hampshire Ave. N.W.
Washington, DC 20009
Telephone: (202) 483-9370
Fax: (202) 234-4721

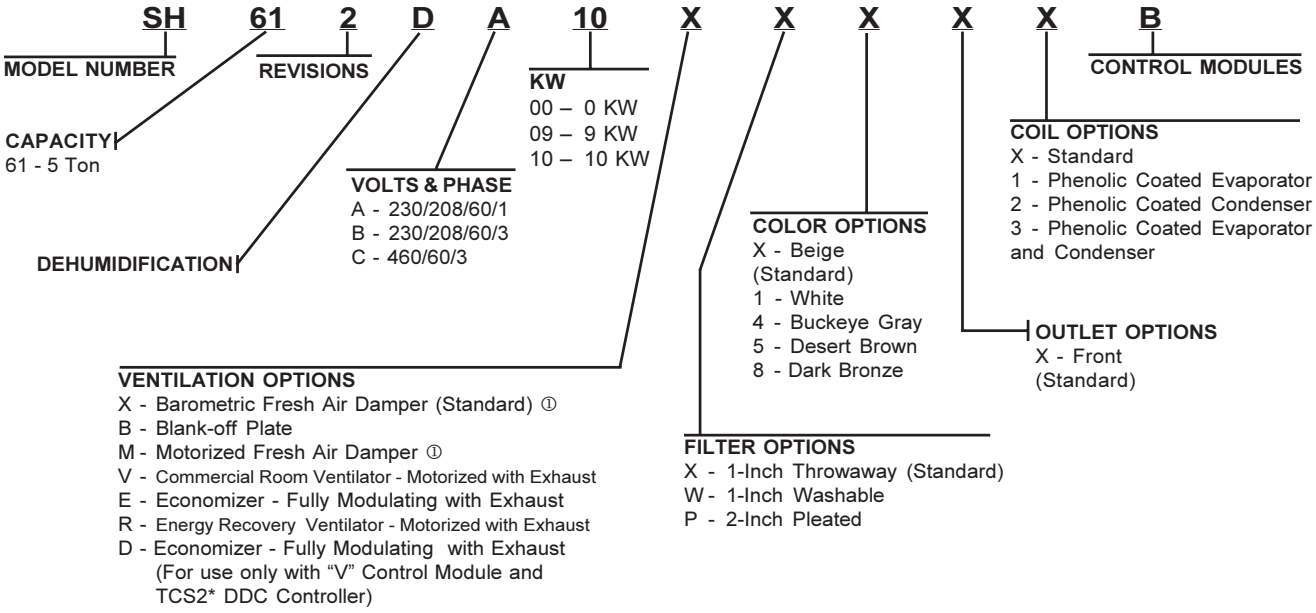
ANSI **American National Standards Institute**
11 West Street, 13th Floor
New York, NY 10036
Telephone: (212) 642-4900
Fax: (212) 302-1286

ASHRAE **American Society of Heating Refrigerating, and Air Conditioning Engineers, Inc.**
1791 Tullie Circle, N.E.
Atlanta, GA 30329-2305
Telephone: (404) 636-8400
Fax: (404) 321-5478

NFPA **National Fire Protection Association**
Batterymarch Park
P.O. Box 9101
Quincy, MA 02269-9901
Telephone: (800) 344-3555
Fax: (617) 984-7057

WALL MOUNT GENERAL INFORMATION

HEAT PUMP WALL MOUNT MODEL NOMENCLATURE



① *Vent options are without exhaust capability. May require separate field supplied barometric relief in building.*

TABLE 1
ELECTRIC HEAT TABLE

Models	SH612DA				SH612DB				SH612DC	
	240-1		208-1		240-3		208-3		460-3	
KW	A	BTU	A	BTU	A	BTU	A	BTU	A	BTU
9					21.7	30600	18.7	23030	10.8	30700
10	41.6	34130	36.2	25600						

FIGURE 1
UNIT DIMENSIONS

Unit	Width W	Depth D	Height H	Supply A	Supply B	Return C	Return B	E	F	G	I	J	K	L	M	N	O	P	Q
SH612D	42	22-1/4	94-7/8	9-7/8	29-7/8	15-7/8	29-7/8	43-7/8	19	41-5/8	30	42-11/16	37	44-3/4	42-1/2	3-1/4	43	33-7/8	10

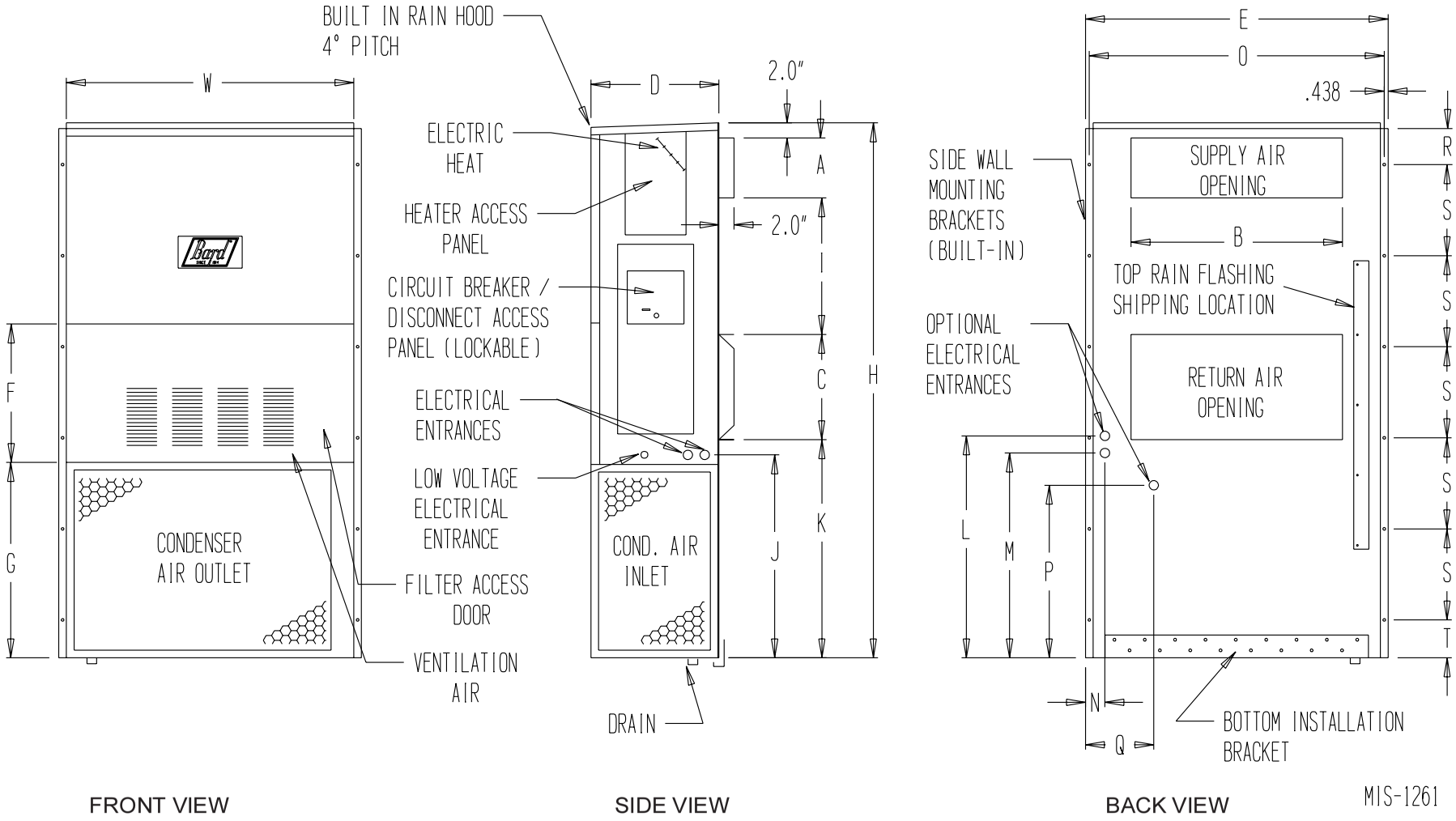


TABLE 2
ELECTRICAL SPECIFICATIONS

Model	SINGLE CIRCUIT						DUAL CIRCUIT							
	Rated Volts & Phase	No. Field Power Ciruits	③ Minimum Circuit Ampacity	① Maximum External Fuse or Circuit Breaker	② Field Power Wire Size	② Ground Wire Size	③ Minimum Circuit Ampacity		① Maximum External Fuse or Circuit Breaker		② Field Power Wire Size		② Ground Wire Size	
							Ckt. A	Ckt. B	Ckt. A	Ckt. B	Ckt. A	Ckt. B	Ckt. A	Ckt. B
SH612DA00, A0Z	230/208-1	1	46	60	8	10	---	---	---	---	---	---	---	---
A10	230/208-1	1 or 2	98	100	3	8	46	52	60	60	8	6	10	10
SH612DB00, B0Z	230/208-1	1	33	45	8	10	---	---	---	---	---	---	---	---
B09	230/208-1	1	59	60	8	10	---	---	---	---	---	---	---	---
SH612DC00, C0Z	460-3	1	15	20	12	10	---	---	---	---	---	---	--	---
C09	460-3	1	29	30	10	10	---	---	---	---	---	---	---	---

① Maximum size of the time delay fuse or HACR type circuit breaker for protection of field wiring conductors.

② Based on 75°C copper wire. All wiring must conform to NEC and all local codes.

③ These "Minimum Circuit Ampacity" values are to be used for sizing the field power conductors. Refer to the National Electric Code (latest revision), article 310 for power conductor sizing.

CAUTION: *When more than one field power conductor circuit is run through one conduit, the conductors must be derated. Pay special attention to note 8 of table 310 regarding Ampacity Adjustment Factors when more than 3 conductors are in a raceway.*

SHIPPING DAMAGE

Upon receipt of equipment, the carton should be checked for external signs of shipping damage. If damage is found, the receiving party must contact the last carrier immediately, preferably in writing, requesting inspection by the carrier's agent.

GENERAL

The equipment covered in this manual is to be installed by trained, experienced service and installation technicians.

The refrigerant system is completely assembled and charged. All internal wiring is complete.

The unit is designed for use with or without duct work. Flanges are provided for attaching the supply and return ducts.

These instructions explain the recommended method to install the air cooled self-contained unit and the electrical wiring connections to the unit.

These instructions and any instructions packaged with any separate equipment, required to make up the entire air conditioning system should be carefully read before beginning the installation. Note particularly "Starting Procedure" and any tags and/or labels attached to the equipment.

While these instructions are intended as a general recommended guide, they do not supersede any national and/or local codes in any way. Authorities having jurisdiction should be consulted before the installation is made. See Page 3 for information on codes and standards.

Size of unit for a proposed installation should be based on heat loss calculation made according to methods of Air Conditioning Contractors of America (ACCA). The air duct should be installed in accordance with the Standards of the National Fire Protection Association for the Installation of Air Conditioning and Ventilating Systems of Other Than Residence Type, NFPA No. 90A, and Residence Type Warm Air Heating and Air Conditioning Systems, NFPA No. 90B. Where local regulations are at a variance with instructions, installer should adhere to local codes.

DUCT WORK

Any heat pump is more critical of proper operating charge and an adequate duct system than a straight air conditioning unit. All duct work, supply and return, must be properly sized for the design airflow requirement of the equipment. Air Conditioning Contractors of America (ACCA) is an excellent guide to proper sizing. All duct work or portions thereof not in the conditioned space should be properly insulated in order to both conserve energy and prevent condensation or moisture damage.

Design the duct work according to methods given by the Air Conditioning Contractors of America (ACCA). When duct runs through unheated spaces, it should be insulated with a minimum of 1-inch of insulation. Use insulation with a vapor barrier on the outside of the insulation. Flexible joints should be used to connect the duct work to the equipment in order to keep the noise transmission to a minimum.

A 1/4 inch clearance to combustible material for the first three feet of duct attached to the outlet air frame is required. See Wall Mounting Instructions and Figures 3, 4, 5 and 6 for further details.

Ducts through the walls must be insulated and all joints taped or sealed to prevent air or moisture entering the wall cavity.

Some installations may not require any return air duct. A metallic return air grille is required with installations not requiring a return air duct. The spacing between louvers on the grille shall not be larger than 5/8 inch.

NOTE: If no return air duct is used, applicable installation codes may limit this cabinet to installation only in a single story structure.

Any grille that meets with 5/8 inch louver criteria may be used. It is recommended that Bard Return Air Grille Kit RG2 through RG5 or RFG2 through RFG5 be installed when no return duct is used. (RFG filter is not included; must order separately.) Contact distributor or factory for ordering information. If using a return air filter grille, filters must be of sufficient size to allow a maximum velocity of 400 fpm.

FILTERS

A 1-inch throwaway filter is supplied with each unit. The filter slides into position making it easy to service. This filter can be serviced from the outside by removing the service door. A 1-inch washable filter and a 2-inch pleated filter are also available as optional accessories. The internal filter brackets are adjustable to accommodate the 2-inch filter by bending down the two horizontal tabs on each filter bracket.

FRESH AIR INTAKE

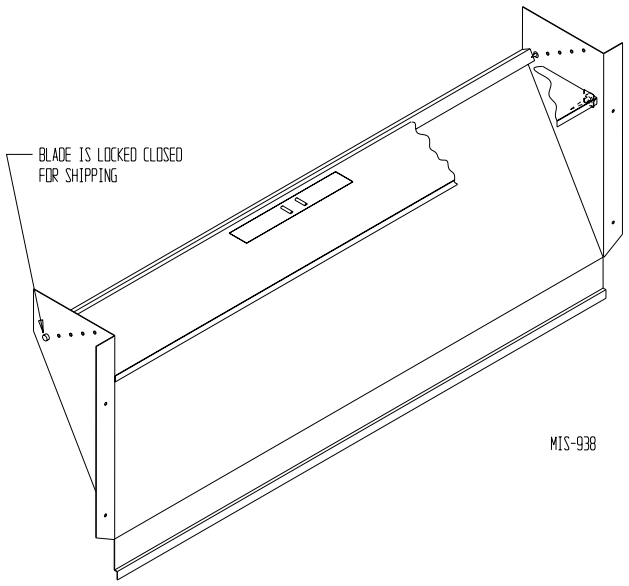
All units are built with fresh air inlet slots punched in the service panel.

If the unit is equipped with a fresh air damper assembly, the assembly is shipped already attached to the unit. The damper blade is locked in the closed position. To allow the damper to operate, the maximum and minimum blade position stops must be installed. See Figure 2.

All capacity, efficiency and cost of operation information as required for Department of Energy "Energyguide" Fact Sheets is based upon the fresh air Blank-off plate in place and is recommended for maximum energy efficiency.

The blank-off plate is available upon request from the factory and is installed in place of the fresh air damper shipped with each unit.

FIGURE 2
FRESH AIR DAMPER



CONDENSATE DRAIN – EVAPORATOR

A plastic drain hose extends from the drain pan at the top of the unit down to the unit base. There are openings in the unit base for the drain hose to pass through. In the event the drain hose is connected to a drain system of some type, it must be an open or vented type system to assure proper drainage.

WALL MOUNTING INFORMATION

1. Two holes for the supply and return air openings must be cut through the wall as shown in Figure 3.
2. On wood frame walls, the wall construction must be strong and rigid enough to carry the weight of the unit without transmitting any unit vibration.

⚠ WARNING

Fire hazard can result if 1/4 inch clearance to combustible materials for supply air duct is not maintained. See Figure 4.

3. Concrete block walls must be thoroughly inspected to insure that they are capable of carrying the weight of the installed unit.

MOUNTING THE UNIT

1. These units are secured by wall mounting brackets, which secure the unit to the outside wall surface at both sides. A bottom mounting bracket is provided for ease of installation, but is not required.
2. The unit itself is suitable for 0 inch clearance, but the supply air duct flange and the first 3 feet of supply air duct require a minimum of 1/4 inch clearance to combustible material. If a combustible wall use a minimum of 30½" x 10½" dimensions for sizing. However, it is generally recommended that a 1-inch clearance is used for ease of installation and maintaining the required clearance to combustible material. The supply air opening would then be 32" x 12". See Figures 3 and 4 for details.

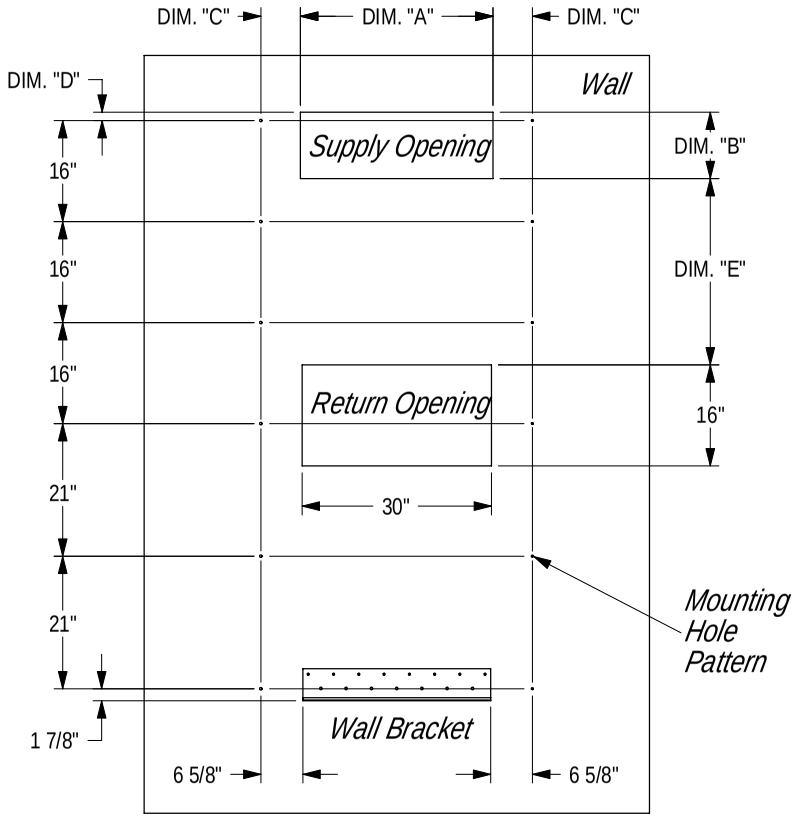
⚠ WARNING

Failure to provide the 1/4 inch clearance between the supply duct and a combustible surface for the first 3 feet of duct can result in fire causing property damage, injury or death.

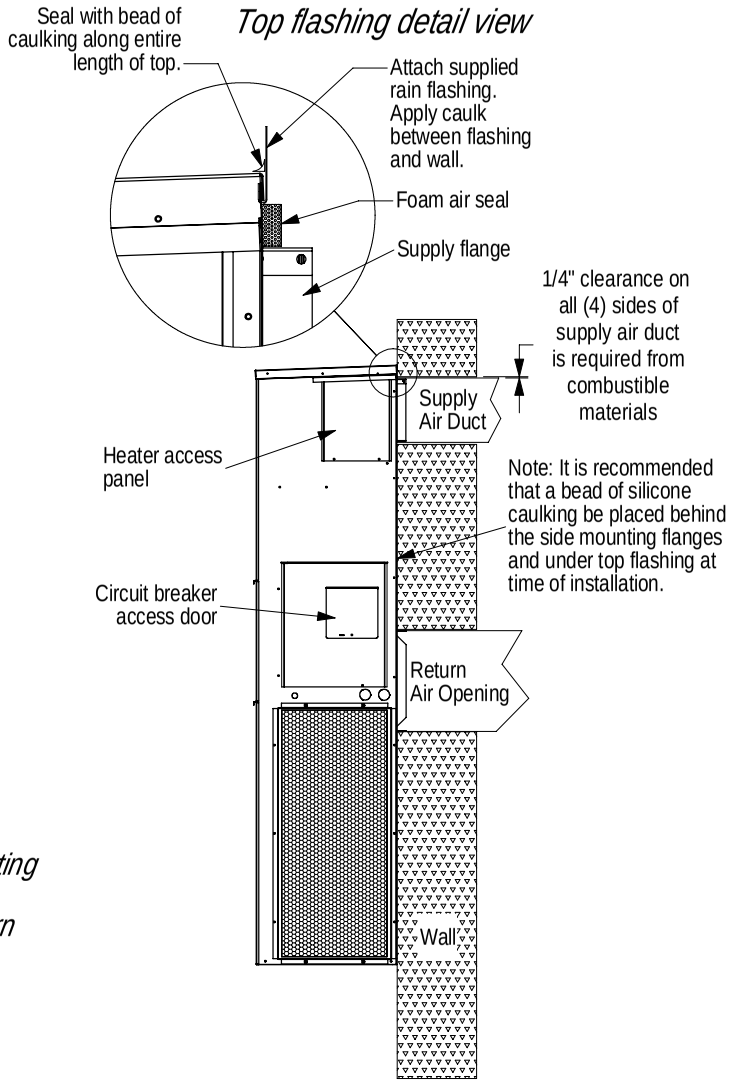
3. Locate and mark lag bolt locations and bottom mounting bracket location. See Figure 3.
4. Mount bottom mounting bracket.
5. Hook top rain flashing under back bend of top. Top rain flashing is shipped with unit attached to back of unit on the right side of the supply and return openings.
6. Position unit in opening and secure with 5/16 lag bolts; use 3/4 inch diameter flat washers on the lag bolts.
7. Secure rain flashing to wall and caulk across entire length of top. See Figure 3.
8. For additional mounting rigidity, the return air and supply air frames or collars can be drilled and screwed or welded to the structural wall itself (depending upon wall construction). Be sure to observe required clearance if combustible wall.
9. On side-by-side installations, maintain a minimum of 20 inches clearance on right side to allow access to control panel and heat strips, and to allow proper airflow to the outdoor coil. Additional clearance may be required to meet local or national codes.

FIGURE 3
MOUNTING INSTRUCTIONS

DIMENSION CHART					
	DIM. "A"	DIM. "B"	DIM. "C"	DIM. "D"	DIM. "E"
Required dimensions to maintain 1/4" min. clearance from combustible materials	30 1/2"	10 1/2"	6 1/4"	1 1/4"	29 3/4"
Required dimensions to maintain 1" clearance from combustible materials	32"	12"	5 1/2"	2"	29"



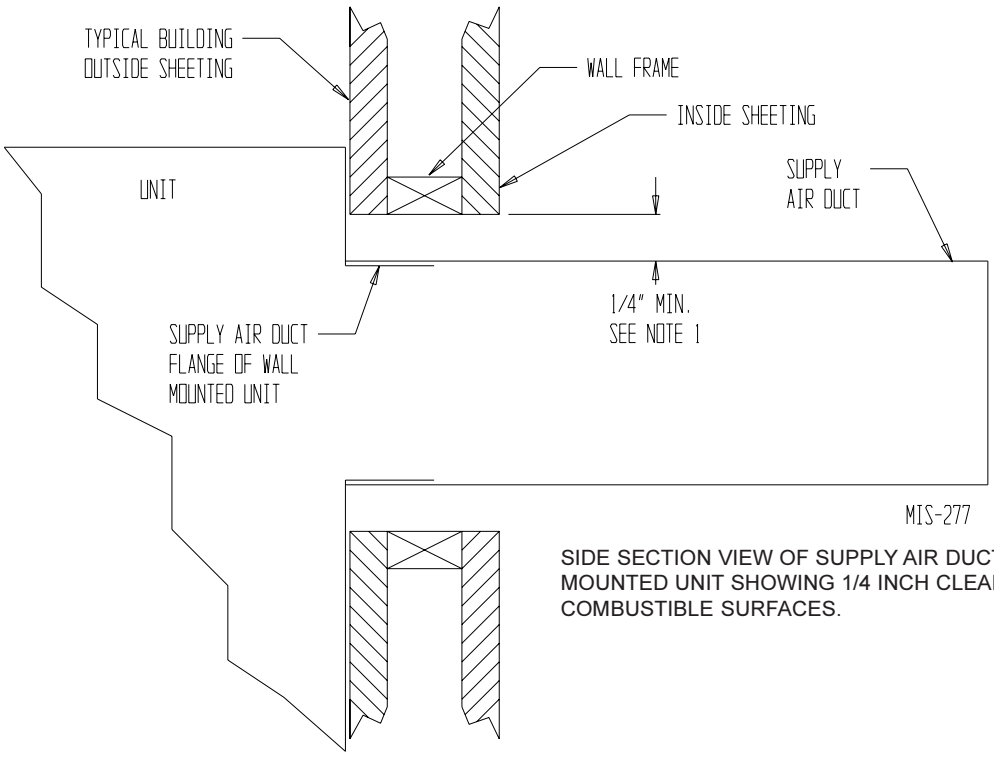
Front view of wall with unit removed



Side view of wall with unit installed

MIS-796 A

FIGURE 4
ELECTRIC HEAT CLEARANCE



SIDE SECTION VIEW OF SUPPLY AIR DUCT FOR WALL MOUNTED UNIT SHOWING 1/4 INCH CLEARANCE TO COMBUSTIBLE SURFACES.

⚠ WARNING

A minimum of 1/4 inch clearance must be maintained between the supply air duct and combustible materials. This is required for the first 3 feet of ducting.

It is important to insure that the 1/4 inch minimum spacing is maintained at all points.

Failure to do this could result in overheating the combustible material and may result in a fire causing property damage, injury or death.

FIGURE 5
WALL MOUNTING INSTRUCTIONS

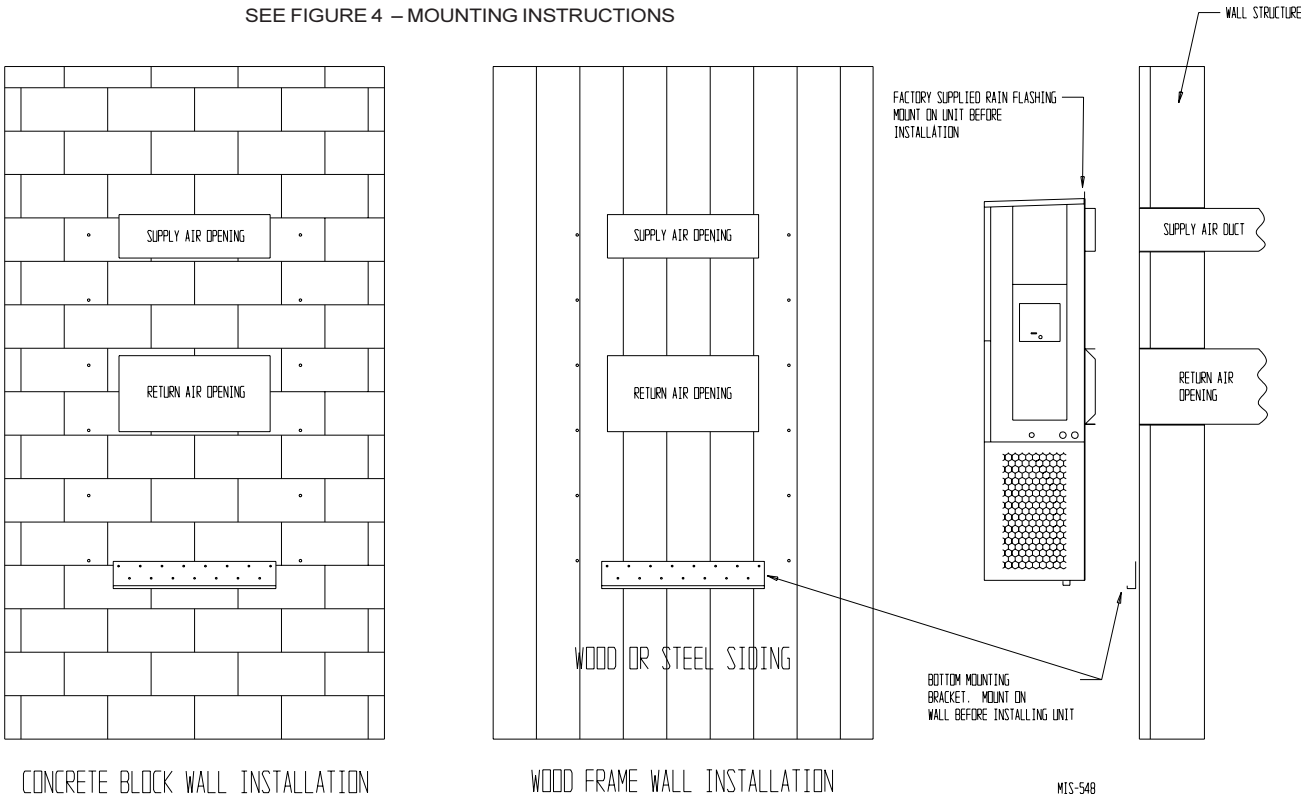


FIGURE 6
WALL MOUNTING INSTRUCTIONS

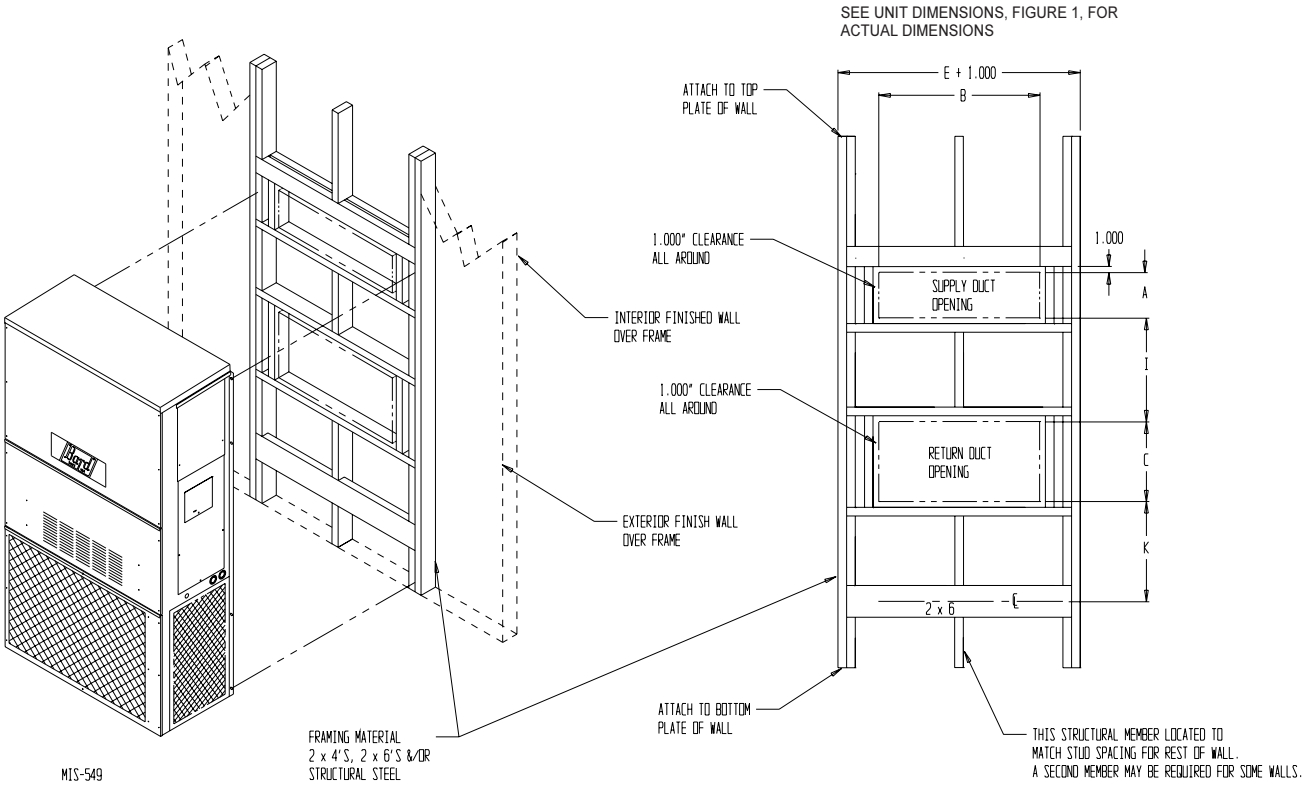
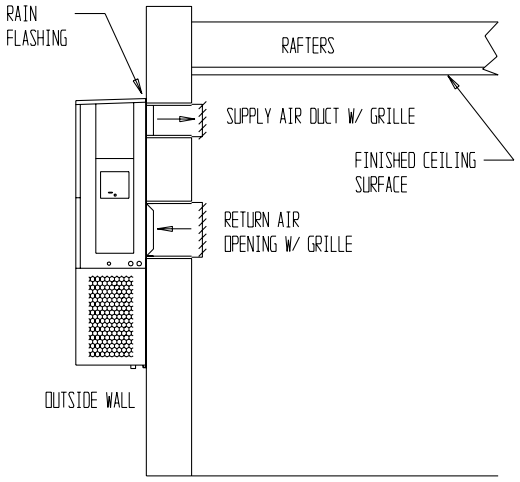
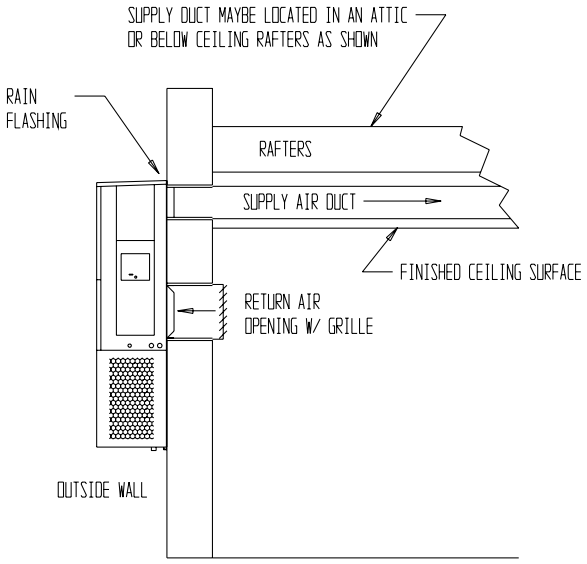


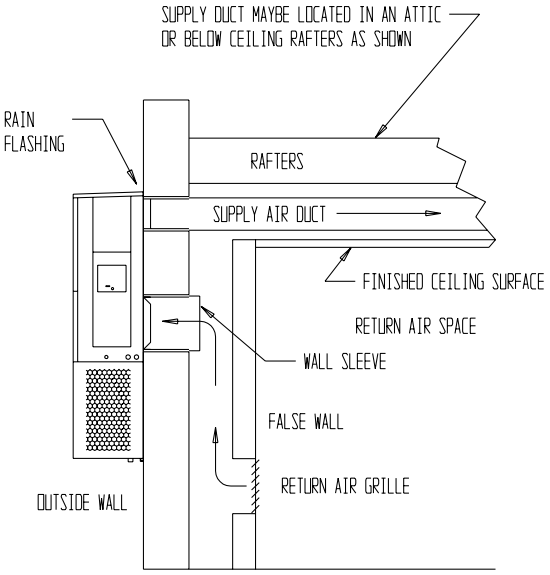
FIGURE 7
COMMON WALL MOUNTING INSTALLATIONS



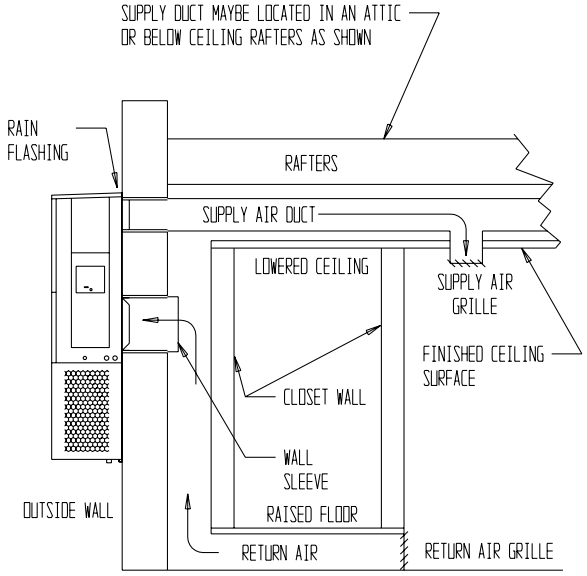
FREE AIR FLOW
NO DUCT



DUCTED SUPPLY
RETURN AT UNIT



FALSE WALL INSTALLATION



CLOSET INSTALLATION

MIS-550

WIRING – MAIN POWER

Refer to the unit rating plate for wire sizing information and maximum fuse or "HACR" type circuit breaker size. Each outdoor unit is marked with a "Minimum Circuit Ampacity". This means that the field wiring used must be sized to carry that amount of current. Depending on the installed KW of electric heat, there may be two field power circuits required. If this is the case, the unit serial plate will so indicate. All models are suitable only for connection with copper wire. Each unit and/or wiring diagram will be marked "Use Copper Conductors Only". These instructions ***must be*** adhered to. Refer to the National Electrical Code (NEC) for complete current carrying capacity data on the various insulation grades of wiring material. All wiring must conform to NEC and all local codes.

The electrical data lists fuse and wire sizes (75°C copper) for all models including the most commonly used heater sizes. Also shown are the number of field power circuits required for the various models with heaters.

The unit rating plate lists a "Maximum Time Delay Relay Fuse" or "HACR" type circuit breaker that is to be used with the equipment. The correct size must be used for proper circuit protection and also to assure that there will be no nuisance tripping due to the momentary high starting current of the compressor motor.

The disconnect access door on this unit may be locked to prevent unauthorized access to the disconnect. To convert for the locking capability, bend the tab locate in the bottom left hand corner of the disconnect opening under the disconnect access panel straight out. This tab will now line up with the slot in the door. When shut, a padlock may be placed through the hole in the tab preventing entry.

See "Start Up" section for important information on three phase scroll compressor start ups.

WIRING – LOW VOLTAGE WIRING

230 / 208V, 1 phase and 3 phase equipment dual primary voltage transformers. All equipment leaves the factory wired on 240V tap. For 208V operation, reconnect from 240V to 208V tap. The acceptable operating voltage range for the 240 and 208V taps are:

TAP	RANGE
240	253 – 216
208	220 – 187

NOTE: The voltage should be measured at the field power connection point in the unit and while the unit is operating at full load (maximum amperage operating condition)

If the #8403-058 thermostat is used, nine (9) wires should be run from the thermostat subbase to the 24V terminal board in the unit. If the #8403-060 thermostat/ humidistat is used, ten (10) wires should be run from the thermostat subbase to the 24V terminal board. A nine (9) or ten (10) wire conductor (depending on thermostat used), 18 gauge copper color-coded thermostat cable is recommended. The connection points are shown in Figures 8, 9A and 9B.

IMPORTANT

Only the thermostats shown in this Manual have been tested with this equipment for proper operation. Proper unit operation with thermostats not listed in this Manual, cannot be assured.

You assume responsibility for proper operation of the unit when using thermostats other than those listed in this Manual.

TABLE 3
THERMOSTAT WIRE SIZE

Transformer VA	FLA	Wire Gauge	Maximum Distance in Feet
55	2.3	20 gauge	45
		18 gauge	60
		16 gauge	100
		14 gauge	160
		12 gauge	250

FIGURE 8
SHXXXDX – HOT GAS REHEAT DURING DEHUMIDIFICATION
WITH CS2000A2 ENERGY MONITOR FULL TIME DEHUMIDIFICATION

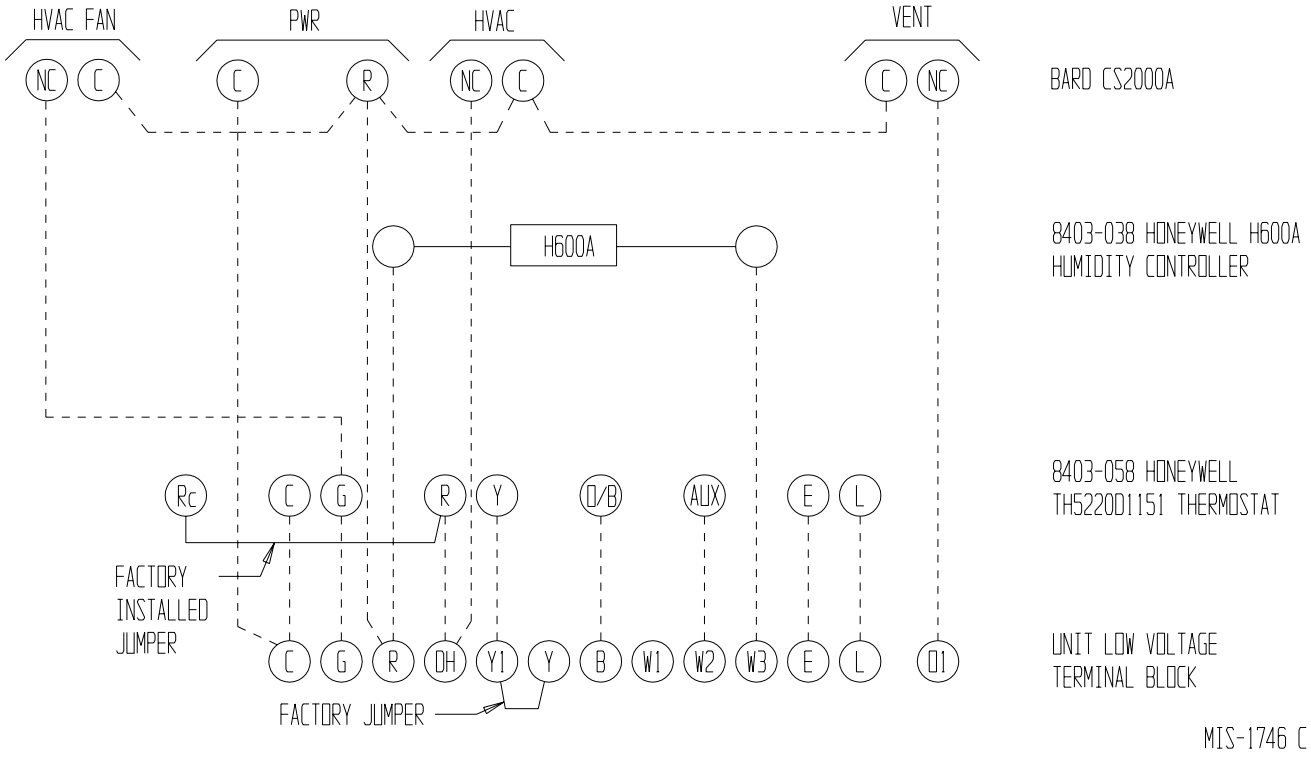


FIGURE 9A
SHXXXDX – HOT GAS REHEAT DURING DEHUMIDIFICATION
WITH CS2000A2 ENERGY MONITOR AND 8406-060 THERMOSTAT WITH
BUILT-IN HUMIDISTAT FULL TIME DEHUMIDIFICATION

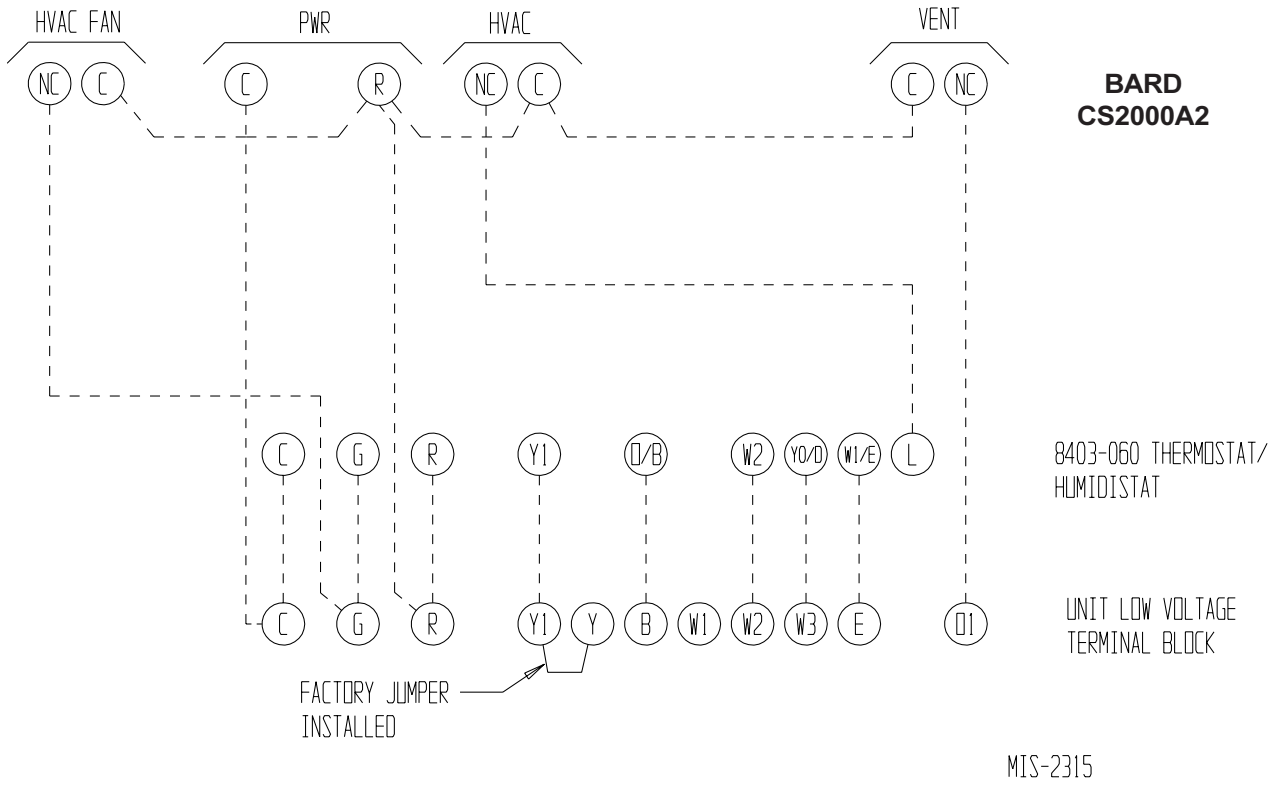
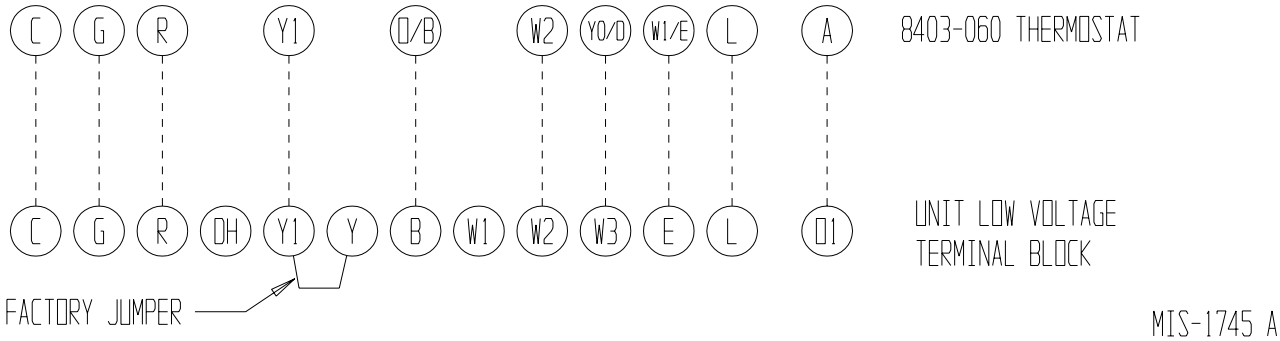
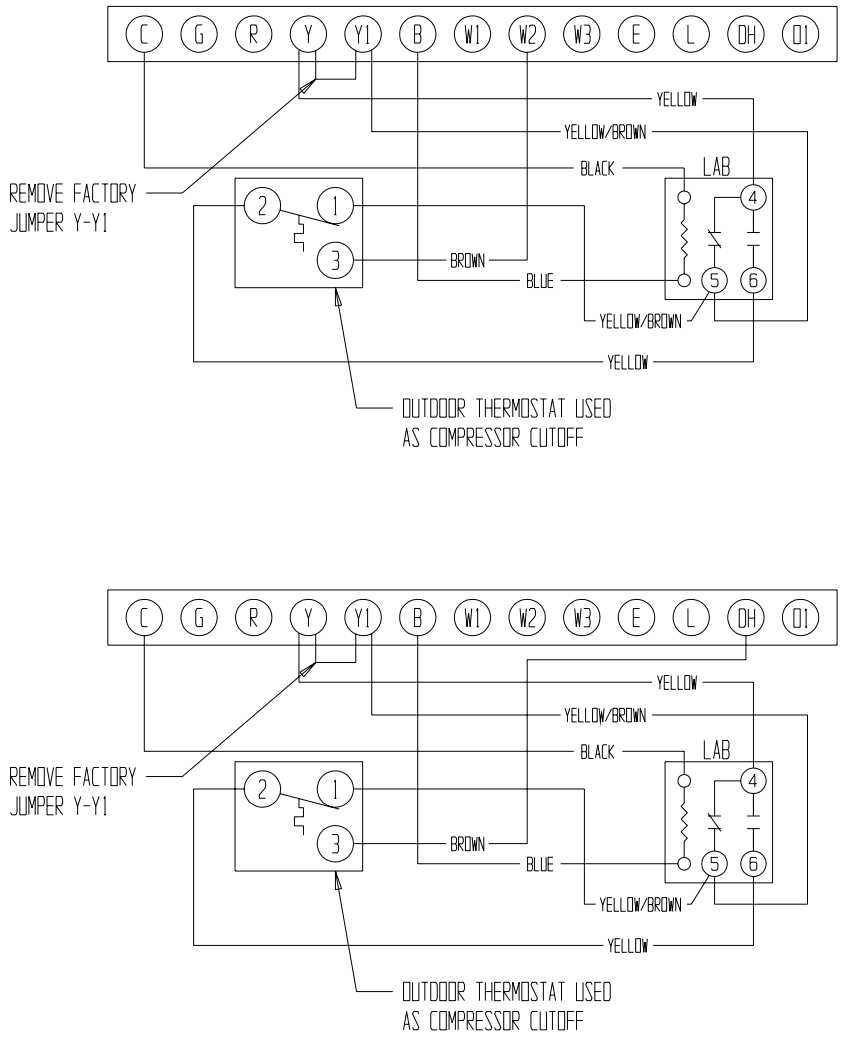


FIGURE 9B
SHXXXDX – HOT GAS REHEAT DURING DEHUMIDIFICATION
WITH PROGRAMMABLE THERMOSTAT FULL TIME DEHUMIDIFICATION



THERMOSTAT MUST BE CONFIGURED TO "NO ECONOMIZER"
FOR THE HUMIDITY CONTROL OUTPUT TO BE ACTIVE

FIGURE 10
10KW 1 PH – 6 & 9KW 3 PH



COMPRESSOR CUT OFF THERMOSTAT AND OUTDOOR THERMOSTATS

Heat pump compressor operation at outdoor temperatures below 0°F are neither desirable nor advantageous in terms of efficiency. Since most equipment at time of manufacture is not designated for any specific destination of the country and most of the equipment is installed in areas not approaching the lower outdoor temperature range, the compressor cutoffs are not factory installed.

Outdoor thermostats are available to hold off various banks of electric heat until needed as determined by outdoor temperature. The set point of either type of thermostat is variable with geographic region and sizing of the heating equipment to the structure. Utilization of the Heating Application Data and the heat loss calculation of the building are useful in determining the correct set points.

NOTE: The additional LAB (low ambient bypass) relay is required to prevent heater operation during low temperature cooling operation.

Temperature and Humidity Controller #8403-060, along with the Outdoor Sensor option Part #8403-061, can be used to:

- Limit minimum outdoor temperature for cooling option.
- Limit minimum outdoor temperature for heat pump option.
- Inhibit electric heat operation for heat pumps above selected outdoor temperature.

  Thus, not requiring the optional compressor cut-off thermostat or the electric heat cut-off thermostat option.

LOW VOLTAGE CONNECTIONS

These units use a grounded 24 volt AC low voltage circuit.

The *"R"* terminal is the *hot* terminal and the *"C"* terminal is *grounded.*

"G" terminal is the *fan input*.

"Y" terminal is the *compressor input*.

"B" terminal is the *reversing valve input*. The reversing valve must be energized for heating mode.

"R" terminal is *24 VAC hot*.

"C" terminal is *24 VAC grounded.*

"L" terminal is *compressor lockout output.* This terminal is activated on a high or low pressure trip by the electronic heat pump control. This is a 24 VAC output.

"W2" terminal is *second stage heat* (if equipped).

"O1" terminal is the *ventilation input*. This terminal energizes any factory installed ventilation option.

"E" terminal is the *emergency heat input.* This terminal energizes the emergency heat relay.

"W3" terminal is the *dehumidification input*. This terminal energizes compressor, blower and three-way valve.

NOTE: For total and proper control using DDC, a total of 7 controlled outputs are required (6 if no ventilation system is installed). For proper system operation under Emergency Heat conditions where the compressor needs to be deactivated, the B-W2-E outputs need to be energized. Removing the Y (compressor) signal alone turns the compressor off, but does not activate the additional circuitry embedded in the heat pump for proper and complete operation.

LOW VOLTAGE CONNECTIONS FOR DDC CONTROL

Fan Only	Energize G
Cooling Mode	Energize Y, G
Heat Pump Heating	Energize Y, G, B
2nd Stg Heating w/Heat Pump (if employed)	Energize G, W2, Y, B
Ventilation	Energize G, O1
Emergency Heat	Energize B, W2, E, G
Dehumidification	Energize W3

TABLE 4
WALL THERMOSTAT

Thermostat	Predominant Features
8403-058 (TH5220D1151)	2 stage cool; 2 stage heat Electronic Non-Programmable Auto or Manual changeover
8403-060 (1120-445)	3 stage Cool; 3 stage Heat Programmable/Non-Programmable Electronic HP or Conventional Auto or Manual changeover

START UP

IMPORTANT INSTALLER NOTE

For improved start up performance wash the indoor coil with a dish washing detergent.

CRANKCASE HEATERS

SH612-B and -C are provided with compressor crankcase heat. All other models are not provided with crankcase heat. They are either single phase or the system refrigerant charge is not of sufficient quantity to require crankcase heat.

The SH612-B and -C models have a wrap around type heater located on the lower section of the compressor housing. This is an on/off heater that is controlled by the compressor contactor.

The label in Figure 11 is affixed to all SH612-B and -C units detailing start up procedure. This is ***very*** important. ***Please read carefully***.

HIGH PRESSURE SWITCH

All models are supplied with a remote reset high pressure switch. If tripped, this pressure switch may be reset by turning the thermostat off then back on again.

THREE PHASE SCROLL COMPRESSOR START UP INFORMATION

Scroll compressors, like several other types of compressors, will only compress in one rotational direction. Direction of rotation is not an issue with single phase compressors since they will always start and run in the proper direction.

However, three phase compressors will rotate in either direction depending upon phasing of the power. Since there is a 50-50 chance of connecting power in such a way as to cause rotation in the reverse direction, verification of proper rotation must be made. All three phase units incorporate a phase monitor to ensure proper field wiring. See the "Phase Monitor" section later in this manual.

Verification of ***proper rotation*** must be made any time a compressor is changed or rewired. If improper rotation is corrected at this time there will be no negative impact on the durability of the compressor. However, reverse operation for over one hour may have a negative impact on the bearing due to oil pump out.

NOTE: If compressor is allowed to run in reverse rotation for several minutes, the compressor's internal protector will trip.

FIGURE 11
START UP LABEL

IMPORTANT

These procedures must be followed at initial start up and at any time power has been removed for 12 hours or longer.

To prevent compressor damage which may result from the presence of liquid refrigerant in the compressor crankcase:

1. Make certain the room thermostat is in the "off" position. (The compressor is not to operate.)
2. Apply power by closing the system disconnect switch. This energizes the compressor heater which evaporates the liquid refrigerant in the crankcase.
3. Allow 4 hours or 60 minutes per pound of refrigerant in the system as noted on the unit rating plate, whichever is greater.
4. After proper elapsed time the thermostat may be set to operate the compressor.
5. Except as required for safety while servicing, **do not open system disconnect switch.**

7961-411

All three phase ZR3 compressors are wired identically internally. As a result, once the correct phasing is determined for a specific system or installation, connecting properly phased power leads to the same Fusite terminal should maintain proper rotation direction.

Verification of proper rotation direction is made by observing that suction pressure drops and discharge pressure rises when the compressor is energized. Reverse rotation also results in an elevated sound level over that with correct rotations, as well as, substantially reduced current draw compared to tabulate values.

The direction of rotation of the compressor may be changed by reversing any two line connections to the unit.

PHASE MONITOR

All units with three phase compressors are equipped with a 3 phase line monitor to prevent compressor damage due to phase reversal.

The phase monitor in this unit is equipped with two LEDs. If the Y signal is present at the phase monitor and phases are correct, the green LED will light. If phases are reversed, the red fault LED will be lit and compressor operation is inhibited.

If a fault condition occurs, reverse two of the supply leads to the unit. Do not reverse any of the unit factory wires as damage may occur.

SERVICE HINTS

1. Caution owner/operator to maintain clean air filters at all times. Also, not to needlessly close off supply and return air registers. This reduces airflow through the system, which shortens equipment service life as well as increasing operating costs.
2. Switching to heating cycle at 75°F or higher outside temperature may cause a nuisance trip of the remote reset high pressure switch. Turn thermostat off then on to reset the high pressure switch.
3. The heat pump wall thermostats perform multiple functions. Be sure that all function switches are correctly set for the desired operating mode before trying to diagnose any reported service problems.
4. Check all power fuses or circuit breakers to be sure they are the correct rating.
5. Periodic cleaning of the outdoor coil to permit full and unrestricted airflow circulation is essential.

SEQUENCE OF OPERATION

OCCUPIED MODE

VENTILATION SEQUENCE – The ERV and indoor blower will be continuously energized when the A1 terminal is energized.

COOLING SEQUENCE – On a call for cooling, the compressor of the unit is energized to provide cooling. A call for cooling cancels dehumidification mode. Cooling mode is only available when the dehumidification controls see occupancy by having the A1 terminal energized.

Circuit R-Y makes at thermostat pulling in compressor contactor, starting the compressor and outdoor motor. The G (indoor motor) circuit is automatically completed on any call for cooling operation or can be energized by manual fan switch on subbase for constant air circulation. Refer to Figure 14.

HEATING SEQUENCE – On a call for heating, the compressor and reversing valve of the unit are energized to provide heat pump heating. If the room temperature falls below the 2nd stage heating set point backup electric heat is energized. Heat pump heating is only available when the dehumidification controls see occupancy by having the A1 terminal energized. If heating is energized any call for dehumidification is ignored. If dehumidification is already energized a call for 2nd stage heating is needed to cancel dehumidification mode.

A 24V solenoid coil on reversing valve controls heating cycle operation. A thermostat demand for heat completes R-W1 circuit, pulling in compressor contactor starting compressor and outdoor motor. R-G also make starting indoor blower motor.

DEHUMIDIFICATION SEQUENCE – On a call for dehumidification the compressor and three way valve of the unit are energized to provide dehumidification. Dehumidification mode will continue until the humidistat is satisfied. If the room temperature falls below 1st stage heating setpoint, electric heat will be energized by the room thermostat and cycle to maintain room temperature. If 2nd stage heating setpoint is reached, dehumidification is de-energized and heat pump heating is energized. A call for cooling cancels dehumidification mode. Refer to Figure 15.

UNOCCUPIED MODE

Cooling, heating, emergency heat and ventilation are inhibited. (Occupied/Unoccupied Mode — Only relevant with CS2000A1 or programmable thermostat.)

DEHUMIDIFICATION SEQUENCE – On a call for dehumidification the compressor and three way valve of the unit are energized to provide dehumidification. Dehumidification mode will continue until the humidistat is satisfied. If the room temperature falls below 65 degrees and dehumidification is energized, electric heat will be energized by the return air thermostat and cycle to maintain room temperature.

PRESSURE SERVICE PORTS

High and low pressure service ports are installed on all units so that the system operating pressures can be observed. Pressure tables can be found later in the manual covering all models on both cooling and heating cycles. It is imperative to match the correct pressure table to the unit by model number.

DEFROST CYCLE

The defrost cycle is controlled by temperature and time on the solid state heat pump control. See Figure 12.

When the outdoor temperature is in the lower 40°F temperature range or colder, the outdoor coil temperature is 32°F or below. This coil temperature is sensed by the coil temperature sensor mounted near the bottom of the outdoor coil. Once coil temperature reaches 30°F or below, the coil temperature sensor sends a signal to the control logic of the heat pump control and the defrost timer will start.

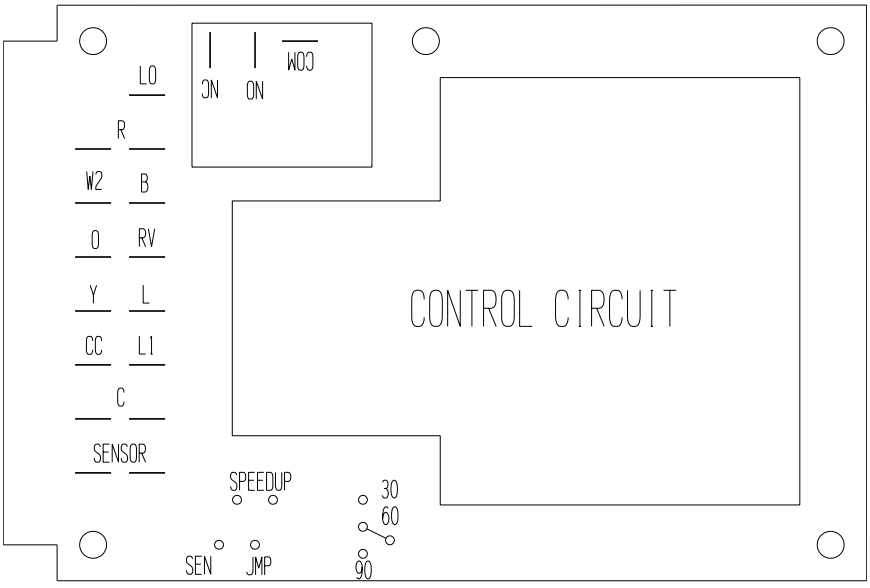
After 60 minutes at 30°F or below, the heat pump control will place the system in the defrost mode.

During the defrost mode, the refrigerant cycle switches back to the cooling cycle, the outdoor motor stops, electric heaters are energized, and hot gas passing through the outdoor coil melts any accumulated frost. When the temperature rises to approximately 57°F, the coil temperature sensor will send a signal to the heat pump control which will return the system to heating operations automatically.

If some abnormal or temporary condition such as a high wind causes the heat pump to have a prolonged defrost cycle, the heat pump control will restore the system to heating operation automatically after 10 minutes.

The heat pump defrost control board has an option of 30, 60 or 90-minute setting. All models are shipped from the factory on the 60-minute pin. If special circumstances require a change to another time, remove the wire from the 60-minute terminal and reconnect to the desired terminal. The manufacturer's recommendation is for 60-minute defrost cycles. Refer to Figure 12.

FIGURE 12
DEFROST CONTROL BOARD



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There is a cycle speed up jumper on the control. This can be used to reduce the time between defrost cycle operation without waiting for time to elapse.

Use a small screwdriver or other metallic object, or another 1/4 inch QC, to short between the *SPEEDUP* terminals to accelerate the HPC timer and initiate defrost.

Be careful not to touch any other terminals with the instrument used to short the *SPEEDUP* terminals. It may take up to 10 seconds with the *SPEEDUP* terminals shorted for the speedup to be completed and the defrost cycle to start.

As soon as the defrost cycle kicks in remove the shorting instrument from the SPEEDUP terminals. Otherwise the timing will remain accelerated and run through the 1-minute minimum defrost length sequence in a matter of seconds and will automatically terminate the defrost sequence.

There is an initiate defrost jumper (sen jump) on the control that can be used at any outdoor ambient during the heating cycle to simulate a 0° coil temperature. This can be used to check defrost operation of the unit without waiting for the outdoor ambient to fall into the defrost region.

By placing a jumper across the *SEN JMP* terminals (a 1/4 inch QC terminal works best) the defrost sensor mounted on the outdoor coil is shunted out and will activate the timing circuit. This permits the defrost cycle to be checked out in warmer weather conditions without the outdoor temperature having to fall into the defrost region.

In order to terminate the defrost test the *SEN JMP* jumper must be removed. If left in place too long, the compressor could stop due to the high pressure control opening because of high pressure condition created by operating in the cooling mode with outdoor fan off. Pressure will rise fairly fast as there is likely no actual frost on the outdoor coil in this artificial test condition.

There is also a 5-minute compressor time delay function built into the HPC. This is to protect the compressor from short cycling conditions. In some instances it is helpful to the service technician to override or speed up this timing period, and shorting out the *SPEEDUP* terminals for a few seconds can do this.

SOLID STATE HEAT PUMP CONTROL TROUBLESHOOTING PROCEDURE

1. **NOTE:** *A thorough understanding of the defrost cycle sequence is essential. Review that section earlier in this manual prior to troubleshooting the control.* Turn on AC power supply to unit.
2. Turn thermostat blower switch to "fan on" – the indoor blower should start. (If it doesn't, troubleshoot indoor unit and correct problem.)
3. Turn thermostat blower to "auto" position. Indoor blower should stop. **NOTE:** *Many models have a 1-minute blower time delay on "off" command; wait for this to time-out.*
4. Set system switch to "heat" or "cool". Adjust thermostat to call for heat or cool. The indoor blower, compressor and outdoor fan should start.

NOTE: If there was no power to 24 volt transformer, the compressor and outdoor fan motor will not start for 5 minutes. This is because of the compressor short cycle protection.

TABLE 5
TROUBLESHOOTING

Symptom	Possible Causes	What & How to Check / Repair
Compressor will not start (heating or cooling)	Check for 24V from R to C on the heat pump control	If 24V is not present at R, check wiring from board to transformer and check transformer input and output voltage. If transformer has no 24V output, determine cause and replace transformer.
	Check for 24V from Y to C on low voltage terminal strip	If 24V is not present, check thermostat and thermostat wiring, outdoor thermostat (if equipped) phase monitor (if equipped, used on some 3-phase models). If 24V is present continue to next step.
	Check for 24V from C to CC on heat pump control	If 24V is present, check and/or replace compressor contactor. If 24V is not present, jump the speed up terminal for 10 seconds. If compressor does not start check for 24V from C to L1 on the heat pump control.
	Compressor lock out	If 24V is not present at L1 of the heat pump control, check the high pressure switch and low pressure bypass relay (if equipped) and all associated wiring and terminals. The safety circuit is a closed circuit. If the high pressure switch or low pressure bypass relay are open, the control will lock out the compressor. Replace defective component. Cycle power off and on to reset lock out. Jump speed up terminals for 10 seconds to override 5-minute time delay.
	Defective heat pump control	If 24V is present from C to Y, and C to L1 on the heat pump control, the time delay has been overridden or expired and no 24V is present at CC, replace the heat pump control.
Fan outdoor motor does not run (cooling or heating except during defrost)	Heat pump control defective	Check across fan relay on heat pump control. (Com-NC) Replace heat pump control.
	Motor defective	Check for open or shorted motor winding. Replace motor.
	Motor capacitor defective	Check capacitor rating. Check for open or shorted capacitor. Replace capacitor.
Reversing valve does not energize (heating only)	Heat pump control defective	Check for 24V between RV-C and B-C. 1. Check control circuit wiring. 2. Replace heat pump control
	Reversing valve solenoid coil defective	Check for open or shorted coil. Replace solenoid coil.
Unit will not go into defrost (heating only)	Temperature sensor or heat pump control defective	Disconnect temperature sensor from board and jumper across "SPEEDUP" terminals and "SEN JMP" terminals. This should cause the unit to go through a defrost cycle within one minute. 1. If unit goes through defrost cycle, replace temperature sensor. 2. If unit does not go through defrost cycle, replace heat pump control.
Unit will not come out of defrost (heating only)	Temperature sensor or heat pump control defective.	Jumper across "SPEEDUP" terminal. This should cause the unit to come out of defrost within one minute. 1. If unit comes out of defrost cycle, replace temperature sensor. 2. If unit does not come out of defrost cycle, replace heat pump control.

CHECKING TEMPERATURE SENSOR OUTSIDE UNIT CIRCUIT

1. Disconnect temperature sensor from board and from outdoor coil.
2. Use an ohmmeter and measure the resistance of the sensor. Also use ohmmeter to check for short or open.
3. Check resistance reading to chart of resistance use sensor ambient temperature. (Tolerance of part is ± 10%)
4. If sensor resistance reads very low, then sensor is shorted and will not allow proper operation of the heat pump control.
5. If sensor is out of tolerance, shorted, open, or reads very low ohms then it should be replaced.

TEMPERATURE F VS RESISTANCE R OF TEMPERATURE

F	R	F	R	F	R
-25.0	196871	25.0	39898	75.0	10501
-24.0	190099	26.0	38757	76.0	10247
-23.0	183585	27.0	37652	77.0	10000
-22.0	177318	28.0	36583	78.0	9760
-21.0	171289	29.0	35548	79.0	9526
-20.0	165487	30.0	34545	80.0	9299
-19.0	159904	31.0	33574	81.0	9077
-18.0	154529	32.0	32634	82.0	8862
-17.0	149355	33.0	31723	83.0	8653
-16.0	144374	34.0	30840	84.0	8449
-15.0	139576	35.0	29986	85.0	8250
-14.0	134956	36.0	29157	86.0	8057
-13.0	130506	37.0	28355	87.0	7869
-12.0	126219	38.0	27577	88.0	7686
-11.0	122089	39.0	26823	89.0	7507
-10.0	118108	40.0	26092	90.0	7334
-9.0	114272	41.0	25383	91.0	7165
-8.0	110575	42.0	24696	92.0	7000
-7.0	107010	43.0	24030	93.0	6840
-6.0	103574	44.0	23384	94.0	6683
-5.0	100260	45.0	22758	95.0	6531
-4.0	97064	46.0	22150	96.0	6383
-3.0	93981	47.0	21561	97.0	6239
-2.0	91008	48.0	20989	98.0	6098
-1.0	88139	49.0	20435	99.0	5961
0.0	85371	50.0	19896	100.0	5827
1.0	82699	51.0	19374	101.0	5697
2.0	80121	52.0	18867	102.0	5570
3.0	77632	53.0	18375	103.0	5446
4.0	75230	54.0	17898	104.0	5326
5.0	72910	55.0	17434	105.0	5208
6.0	70670	56.0	16984	106.0	5094
7.0	68507	57.0	16547	107.0	4982
8.0	66418	58.0	16122	108.0	4873
9.0	64399	59.0	15710	109.0	4767
10.0	62449	60.0	15310	110.0	4663
11.0	60565	61.0	14921	111.0	4562
12.0	58745	62.0	14544	112.0	4464
13.0	56985	63.0	14177	113.0	4367
14.0	55284	64.0	13820	114.0	4274
15.0	53640	65.0	13474	115.0	4182
16.0	52051	66.0	13137	116.0	4093
17.0	50514	67.0	12810	117.0	4006
18.0	49028	68.0	12492	118.0	3921
19.0	47590	69.0	12183	119.0	3838
20.0	46200	70.0	11883	120.0	3757
21.0	44855	71.0	11591	121.0	3678
22.0	43554	72.0	11307	122.0	3601
23.0	42295	73.0	11031	123.0	3526
24.0	41077	74.0	10762	124.0	3452

FAN BLADE SETTING DIMENSIONS

Shown in Figure 13 are the correct fan blade setting dimensions for proper air delivery across the outdoor coil.

Any service work requiring removal or adjustment in the fan and/or motor area will require that the dimensions below be checked and blade adjusted in or out on the motor shaft accordingly.

FIGURE 13
FAN BLADE SETTING

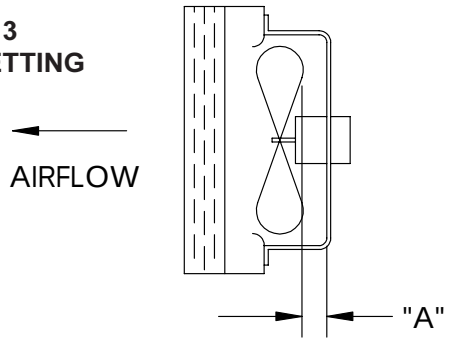

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TABLE 6
FAN BLADE DIMENSION

Model	Dimension A
SH612D	1.75"

REMOVAL OF FAN SHROUD

1. Disconnect all power to the unit.
2. Remove the screws holding both grilles, one on each side of unit, and remove grilles.
3. Remove screws holding fan shroud to condenser and bottom. Nine (9) screws.
4. Unwire condenser fan motor.
5. Slide complete motor, fan blade, and shroud assembly out the left side of the unit.
6. Service motor/fan as needed.
7. Reverse steps to reinstall.

REFRIGERANT CHARGE

The correct system R-22 charge is shown on the unit rating plate. Optimum unit performance will occur with a refrigerant charge shown on the unit serial plate.

If correct charge is in doubt, recover the refrigerant and recharge per the charge on the unit rating plate. See Table 7 for proper subcooling levels for evaluation of proper charge.

TABLE 7 ①
REFRIGERANT CHARGE
SUBCOOLING LEVEL

		COOLING		HEATING	
Model	Rated Airflow	95 OD Temperature	82 OD Temperature	47 OD Temperature	17 OD Temperature
SH612D	1350	18 - 21	17 - 20	16 - 20	17 - 21

① Expected subcooling levels during cooling operation. Above subcooling levels are provided to troubleshoot low charge or overcharged conditions. If charge is in doubt, evacuate and recharge the unit to the refrigerant charge listed on the serial plate.

TABLE 8
RATED CFM & RATED ESP

Model	Rated CFM*	Rated ESP*	Recommended Airflow Range
SH612D	1350	.20	1475 – 1100

* Rated CFM and ESP on high speed tap.

TABLE 9
INDOOR BLOWER PERFORMANCE
CFM @ 230V / 460V

E.S.P. In H_2O	SH612D			
	High Speed		Low Speed	
	Dry Coil	Wet Coil	Dry Coil	Wet Coil
.0	1800	1550	1600	1350
.1	1700	1450	1500	1250
.2	1600	1350	1400	1150
.3	1500	1250	1325	1075
.4	---	---	---	---

Subtract .08 static for 2" filter

NOTE: SH612D is shipped with the indoor blower on low speed. Move to high speed for high static applications.

TABLE 10
MAXIMUM ESP OF OPERATION

	High Speed	Low Speed
A10	.3	.3
B09	.3	.3
C09	.3	.3

TABLE 11
PRESSURE TABLE

COOLING

Air Temperature Entering Outdoor Coil °F

Model	Return Air Temperature	Pressure	75	80	85	90	95	100	105	110	115
SH612D	75 deg. DB 62 deg. WB	Low Side High Side	67 186	69 203	70 219	72 236	73 254	75 272	76 291	76 310	77 330
	80 deg. DB 67 deg. WB	Low Side High Side	72 191	74 208	75 225	77 242	78 261	80 279	81 298	81 318	82 338
	85 deg. DB 72 deg. WB	Low Side High Side	75 198	77 215	78 233	80 250	81 270	83 289	84 308	84 329	85 350

Low side pressure ± 2 PSIG

High side pressure ± 5 PSIG

Tables are based upon rated CFM (airflow) across the evaporator coil. If there is any doubt as to correct operating charge being in the system, the charge should be removed, system evacuated and recharged to serial plate instruction.

TABLE 12
PRESSURE TABLE

HEATING

Air Temperature Entering Outdoor Coil °F

Model	Return Air Temperature	Pressure	0	5	10	15	20	25	30	35	40	45	50	55	60
SH612D	70 deg.	Low Side High Side	16 187	19 189	21 192	24 197	28 204	32 211	36 221	41 232	46 244	51 258	57 273	64 290	71 308

Low side pressure ± 2 PSIG

High side pressure ± 5 PSIG

Tables are based upon rated CFM (airflow) across the evaporator coil. If there is any doubt as to correct operating charge being in the system, the charge should be removed, system evacuated and recharged to serial plate instruction.

FIGURE 14
BARD HEAT PUMP COOLING MODE
CIRCUIT DIAGRAM

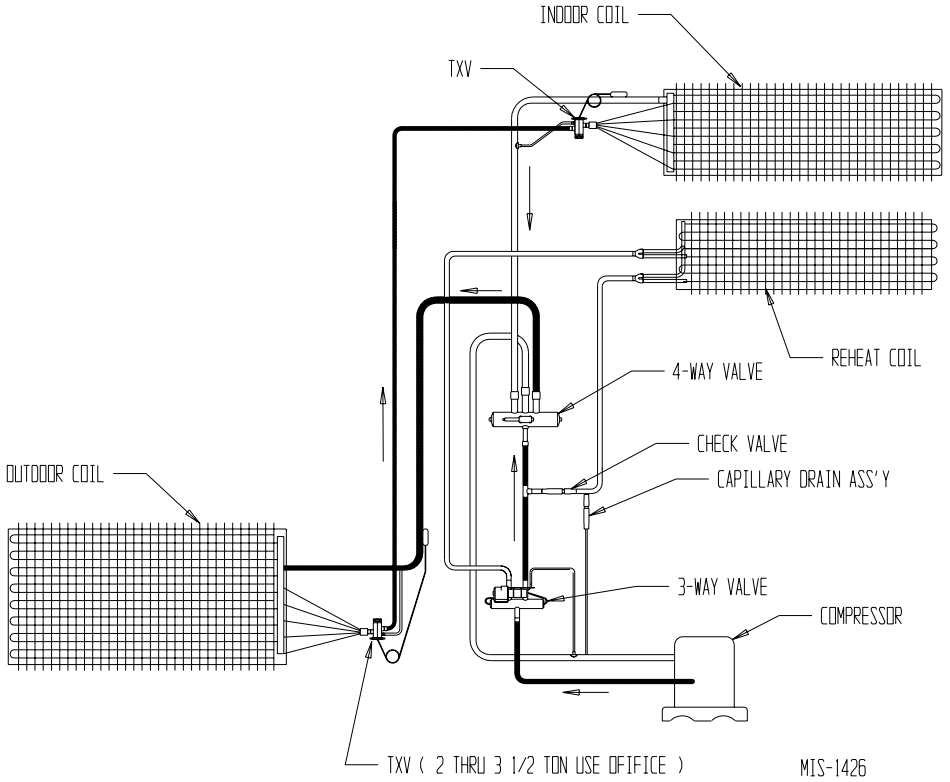

FIGURE 15
BARD HEAT PUMP DEHUMIDIFICATION MODE
CIRCUIT DIAGRAM